

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 P.M. ON MONDAY, JANUARY 8, 2018 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

**MEMBERS PRESENT**

Joe Pitt	Mayor
C.B. Brown	Councilman
Steve Burnette	Councilman
Sabrina Bynum	Councilmember
John Jenkins	Councilman
Deborah Jordan	Councilmember
Garland Shephard	Councilman
Leo Taylor	Councilman/Mayor Pro Tem
Othar Woodard	Councilman

**MEMBERS ABSENT**

**ALSO PRESENT**

Troy Lewis	Town Manager
Leslie M. Lunsford	Town Clerk
Chad Hinton	Town Attorney

**1. MEETING CALLED TO ORDER BY THE MAYOR**

The meeting was called to order by Mayor Pitt.

**2. INVOCATION**

Invocation was given by Councilman Taylor.

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA BY COUNCIL**

Councilman Jenkins made a motion, which was seconded by Councilman Shephard and passed unanimously, that Council approve the agenda as presented.

**5. RECOGNITION OF TARBORO HIGH SCHOOL VIKINGS**

The Mayor presented a resolution, attached at page 73-69a, to Coach Jeff Craddock and the Tarboro High School Vikings for winning the NCHSAA 1AA State Football Championship on December 9, 2017.

**6. REQUESTS AND PETITIONS OF CITIZENS**

None.

**7. MATTERS SCHEDULED FOR PUBLIC HEARING**

None.

**8. REPORTS OF BOARDS AND COMMISSIONS**

Catherine Grimm, Planning Director, presented the Planning Board and Zoning Commission report attached at page, 73-69b. Councilman Brown made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council call for and hold a public hearing at the February meeting to adopt the proposed text amendment.

**9. TOWN MANAGER'S RECOMMENDATIONS**

**A. Consent Items**

Councilman Jenkins made a motion, which was seconded by Councilmember Bynum and passed unanimously, that the following consent item be approved:

**(1) Memo 18-01 – 2017 Tax Levy Adjustment**

Action taken: Council

- (1) ordered the Tax Collector be charged with afterlists 25 - 48 in the amount of \$2,528.07, and
- (2) approved the *Schedule of 2017 Tax Levy Adjusted as of January 8, 2018*, attached at page 73-69c, in the amount of \$3,316,138.78.

**(2) Minutes**

Action taken: Council approved the minutes of the December 11, 2017 regular meeting.

**B. Action Items**

None.

**10. OTHER REPORTS**

**A. Town Manager**

Troy Lewis proposed tentative dates for the Council Retreat (March 3-4, 2018; March 10-11, 2018). Councilman Jenkins made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council hold the Council Retreat on Saturday March 3 and Sunday March 4, 2018. He also informed Council of a class

held by the UNC School of Government – Essentials of Municipal Government & LeaderShop for Veteran Elected Officials on March 9-10, 2018 in Greenville, NC. The Town Manager asked that Councilmembers call Angie Braswell if they were planning to attend so she could register all participants.

**B. Town Attorney**

The Town Attorney updated Council on the Town's record retention policy.

**C. Council Members**

**Ward 1 – Councilman Woodard** – enjoyed the New Year's Eve Celebration. Councilman Woodard also stated that Council was working well together.

**Ward 2 - Councilman Taylor** – requested an update on the drainage issue on Anaconda Road. Troy Lewis informed Council that he has called many times with no response. Councilman Taylor made a motion, which was seconded by Councilman Jenkins and passed unanimously, that the Town Manager send an official letter to CSX requesting an update on repairs. Councilman Taylor also thanked Public Works staff for leaf collection and the water leak in December.

**Ward 3 – Councilman Burnette** – enjoyed the New Year's Eve Celebration.

**Ward 4 – Councilman Brown** – enjoyed the New Year's Eve Celebration.

**Ward 5 – Councilman Jenkins** – enjoyed the New Year's Eve Celebration.

**Ward 6 – Councilmember Jordan** – enjoyed the New Year's Eve Celebration.

**Ward 7 – Councilmember Bynum** – enjoyed the New Year's Eve Celebration. Councilmember Bynum also thanked the Public Works Department staff for keeping the roads in good condition during the recent snowstorm.

**Ward 8 - Councilman Shephard** – questioned the Dog Tax that he paid with his Edgecombe County property tax. He suggested Edgecombe County solely operate the animal shelter.

**11. ADJOURNMENT**

Councilmember Jordan made a motion, which was seconded by Councilmember Bynum and passed unanimously, that the meeting be adjourned.

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Joseph W. Pitt, Mayor

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Leslie M. Lunsford, Town Clerk