

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 P.M. ON MONDAY, OCTOBER 8, 2018 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Joe Pitt	Mayor
C.B. Brown	Councilman
Steve Burnette	Councilman
Sabrina Bynum	Councilmember
John Jenkins	Councilman
Deborah Jordan	Councilmember
Garland Shephard	Councilman
Leo Taylor	Councilman/Mayor Pro Tem
Othar Woodard	Councilman

MEMBERS ABSENT

ALSO PRESENT

Troy Lewis	Town Manager
Leslie M. Lunsford	Town Clerk
Chad Hinton	Town Attorney

**1. MEETING CALLED TO ORDER**

The meeting was called to order by Mayor Pitt.

**2. INVOCATION**

Invocation was given by Councilman Shephard.

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA BY COUNCIL**

Councilman Taylor made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council approve the agenda as presented.

**5. REQUESTS AND PETITIONS OF CITIZENS**

**A. Judith Moss – 1708 W Wilson Street, Tarboro**

Ms. Moss informed Council that she was working with the Tarboro Police Department and a community watch group in her neighborhood. She expressed her appreciation to the TPD for their participation and support.

**B. Bryce Knight – 1112 Edmondson Avenue, Tarboro**

Mr. Knight addressed concerns at Clark Park, Councilman Shephard asked for suggestions to remedy the issues. Mr. Knight suggested the Town clean up the ditch near Clark Park. Troy Lewis informed Mr. Knight and Council that the ditch was part of a State of NC easement, he also stated that he has been in contact with the State to resolve the issue.

**C. Greg Higgs – 1105 Bradley Avenue, Tarboro**

Mr. Higgs requested that Council appoint someone to serve on the Citizen's Advisory Board that will participate and attend the meetings, requested the drainage system in his neighborhood be cleaned out more often and he stated that he had applied for a job with the Town of Tarboro and thought the hiring process was unfair. Mr. Higgs also addressed a situation that occurred in May with the Police Department.

**6. MATTERS SCHEDULED FOR PUBLIC HEARING**

None.

**7. REPORTS OF BOARDS AND COMMISSIONS**

None.

**8. TOWN MANAGER'S RECOMMENDATIONS**

**A. Consent Items**

Councilman Jenkins made a motion, which was seconded by Councilman Woodard and passed unanimously, that the following consent item be approved:

**(1) Memo 18-65 – 2018 Tax Levy Adjustment**

Action taken: Council

- ordered the Tax Collector be charged with after lists 1 through 4 in the amount of \$1,744.64,
- entered into the minutes 2018 Tax Levy release numbers 1 through 8 in the amount of \$147.34,
- approved 2018 Tax Levy release numbers 9 through 13 in the amount of \$3,113.48, and
- approved the *Schedule of 2018 Tax Levy*, attached at page 73-89a, in the amount of \$3,256,527.66.

**(2) Minutes**

Action taken: Council approved the minutes of September 10, 2018 regular meeting

**B. Action Items**

**(1) Memo 18-66 – Resolution – Model Food System Plan**

Councilmember Woodard made a motion, which was seconded by Councilmember Jordan to adopt the resolution supporting the development of a municipal model food system plan and implementation, after Council discussion, the motion was withdrawn. Councilman Jenkins made a motion, which was seconded by Councilman Shephard and passed by a 7 to 1 vote, that Council table until further notice. Councilmembers Burnette, Shephard, Jenkins, Brown, Bynum, Taylor and Woodard voted for the motion. Councilmember Jordan voted against the motion.

**(2) Memo 18-67 – Brewgrass Festival – Alcohol Sales**

Councilman Jenkins made a motion, which was seconded by Councilmember Bynum and passed by a 6 to 2 vote, that Council adopt the resolution attached at page 73-89b, authorizing the sale and consumption of alcohol at Riverfront Park, on November 11<sup>th</sup>, 2018 from 12:00 PM until 5:00 PM during the Tarboro Brewing Company Brewgrass Festival. Councilmembers Woodard, Jordan, Bynum, Brown, Jenkins and Burnette voted for the motion. Councilmembers Taylor and Shephard voted against the motion.

**(3) Memo 18-68 – Amendment to the Code of Ordinances – Alcohol at Events**

Councilman Taylor made a motion, which was seconded by Councilman Shephard that Council reject the ordinance presented. Councilmembers Taylor, Bynum, Brown and Shephard voted for the motion. Councilmembers Woodard, Jordan, Jenkins and Burnette voted against the motion. The Mayor voted against the motion to reject the ordinance. Councilman Woodard made a motion, which was seconded by Councilmember Jordan that Council adopt the following ordinance. Councilmembers Woodard, Jordan, Burnette and Jenkins voted for the motion. Councilmembers Taylor, Bynum, Shephard and Brown voted against the motion. The Mayor voted for the motion to adopt the ordinance. There was confusion on the number of voting Councilmembers for motion to adopt the ordinance, therefore, a second vote was called for. The votes remained the same, Council adopted the following ordinance:

ORDINANCE NO.: 18-08

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE TOWN OF TARBORO TO ESTABLISH REGULATIONS PERTAINING TO ALCOHOL SALES AND CONSUMPTION DURING SPECIAL EVENTS.

The Ordinance is recorded in Ordinance Book Number 11.

**(4) Memo 18-69 – Taxes – Charge Off of Uncollectible Personal Taxes – 2008 Tax Levy**

Councilman Taylor made a motion, which was seconded by Councilmember Bynum and passed unanimously, that Council:

- authorize the 2008 personal property tax for each taxpayer listed on the schedule, attached at page 73-89c, in the amount of \$540.62, which is determined to be uncollectable, be charged off the books of the Tax Collector and the Tax Collector be relieved from the collection of same, and also be given credit for same in her settlement.
- authorize the outstanding 2008 motor vehicle tax receivable in the amount of \$7,334.13, which was billed and remains uncollected by Edgecombe County, be charged off the books of the Tax Collector and the Tax Collector be given credit for same in her settlement.
- authorize the accounts charged off be turned over to the Finance Director for verification and disposal in accordance with The Municipal Records Retention and Disposition Schedule.

**(5) Memo 18-70 – Appointment – Edgecombe Co. Memorial Library Board of Trustees**

Councilman Taylor made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council appoint Ms. Inez Ribustello to fill the vacant position on the Edgecombe County Memorial Library Board of Trustees.

**(6) Memo 18-71 – Appointment for October – Citizens Advisory Recreation Committee**

It is recommended that Council be prepared to appoint (9) nine individuals to fill the expired terms at the November Council meeting.

**(7) Memo 18-72 – Appointment for October – Edgecombe County Tourism**

It is recommended that Council appoint (3) three individuals to fill the expired terms at the November Council meeting.

**(8) Memo 18-73 – Appointment for October – Planning Board and Zoning Commission**

It is recommended that Council be prepared to appoint (5) five individuals to fill the expired terms at the November Council meeting.

**(9) Memo 18-74 – Appointment for October – Redevelopment Commission**

It is recommended that Council be prepared to appoint an individual to fill the expired (5) five year term at the November Council meeting.

**9. OTHER REPORTS**

**A. Town Manager**

Troy Lewis informed Council that Town Hall would be closed on Monday, November 12, 2018 in observance of Veteran's Day, which is the day of the November Council meeting. He asked if Council would like to hold the meeting as scheduled or reschedule due to the holiday. Councilmember Bynum made a motion, which was seconded by Councilman Taylor and passed unanimously, that Council hold the meeting on Tuesday, November 13, 2018.

**B. Town Attorney**

None.

**C. Council Members**

**Ward 1 – Councilman Woodard** – thanked Troy Lewis and staff for working well to accommodate Council's requests.

**Ward 2 - Councilman Taylor** – none.

**Ward 3 – Councilman Burnette** – none.

**Ward 4 – Councilman Brown** – thanked Judith Moss for her involvement with the Tarboro Police Department and community watch group.

**Ward 5 – Councilman Jenkins** – acknowledged an ongoing problem with raccoons, Animal Control was directed to handle the issue.

**Ward 6 – Councilmember Jordan** – requested that the Code Enforcement Officer notify local realtors to keep vacant properties secure to avoid houses being used for drug activities.

**Ward 7 – Councilmember Bynum** – thanked Judith Moss for her involvement with the Tarboro Police Department and community watch group.

**Ward 8 - Councilman Shephard** – requested an update on the Code Enforcement Officer, the part-time Building Inspector and the Rotary Club's tree project.

**10. ADJOURNMENT**

Councilman Woodard made a motion, which was seconded by Councilmember Jordan and passed unanimously, that the meeting be adjourned.

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Joe Pitt, Mayor

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Leslie M. Lunsford, Town Clerk