

MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 P.M. ON MONDAY, FEBRUARY 12, 2018 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA

MEMBERS PRESENT

Joe Pitt	Mayor
C.B. Brown	Councilman
Steve Burnette	Councilman
Sabrina Bynum	Councilmember
John Jenkins	Councilman
Deborah Jordan	Councilmember
Garland Shephard	Councilman
Leo Taylor	Councilman/Mayor Pro Tem
Othar Woodard	Councilman

MEMBERS ABSENT

ALSO PRESENT

Troy Lewis	Town Manager
Leslie M. Lunsford	Town Clerk
Chad Hinton	Town Attorney

1. MEETING CALLED TO ORDER BY THE MAYOR

The meeting was called to order by Mayor Pitt.

2. INVOCATION

Invocation was given by Councilman Taylor.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

Chad Hinton, Town Attorney, requested Council remove the Closed Session from the agenda. Councilman Shephard made a motion to remove Memo 18-05 and Memo 18-08, he suggested Council discuss and vote on the items at the upcoming Council Retreat. Motion died due to lack of a second. Councilman Woodard made a motion, which was seconded by Councilman Brown and passed by a 7 to 1 vote, that Council approve the amended agenda. Councilmembers Woodard, Jordan, Taylor, Bynum, Brown, Jenkins and Brunette voted for the motion. Councilman Shephard voted against the motion.

5. REQUESTS AND PETITIONS OF CITIZENS

A. Loretta Howard – 704 Elm Street, Tarboro

Ms. Howard expressed concerns about the removal of decorations and flowers at Eastlawn Cemetery. Ms. Howard recently lost two family members, both are buried at Eastlawn Cemetery, when she visited the flowers had been removed from both graves.

B. Inez Ribustello – 901 S. Howard Circle, Tarboro

Ms. Ribustello, Tarboro Brewing Company, requested the Town of Tarboro co-sponsor a beer festival to be held on Sunday, September 16, 2018 at Riverfront Park and authorize the sale of alcohol on Town property. Councilman Woodard made a motion, which was seconded by Councilman Jenkins and passed by a 5 to 3 vote, that Council agree to co-sponsor the beer festival with the Tarboro Brewing Company based on TBC and/or vendors carrying liability insurance and the boat ramp remain open during the festival. The resolution authorizing the sale and consumption of alcohol on Town property is attached at page 73-70a. Councilmembers Woodard, Jordan, Bynum, Jenkins and Burnette voted for the motion. Councilmembers Taylor, Brown and Shephard voted against the motion.

C. Sue Freeman – 1701 Pine Street, Tarboro

Ms. Freeman, Tarboro Edgecombe Chamber of Commerce, requested the Town of Tarboro co-sponsor a pet festival to be held on Saturday, September 15, 2018 on the Town Commons. Councilman Shephard made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council co-sponsor the pet festival.

D. Tina Parker – 6177 Draughn Road, Whitakers

Ms. Parker requested the Town of Tarboro co-sponsor the Hometown Homecoming event to be held in October. Ms. Parker has several events planned, some of which would take place on the Town Commons. Councilman Brown made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council agree to co-sponsor the event.

E. Stephen Ribustello, – 901 S Howard Circle, Tarboro

Mr. Ribustello provided information and requested Council consider a skate park in Tarboro.

6. MATTERS SCHEDULED FOR PUBLIC HEARING

A. UDO Text Amendment – Article XVII - Signs

The following Notice of Public Hearing was published in The Tar River Times:

NOTICE OF PUBLIC HEARING

PUBLIC NOTICE IS HEREBY GIVEN that the Town Council of the Town of Tarboro will conduct a public hearing beginning at 7:00

p.m. on Monday, February 12, 2018, in the Council Room of the Town Hall of the Town of Tarboro for the purpose of considering and taking action on the following:

1. To consider a proposed text amendment to the Unified Development Ordinance submitted by the Town of Tarboro that will amend the ordinance to allow temporary windblown signs to remain for thirty days in connection with a certain event or circumstance.

The full text of this ordinance is on file in the office of the Director of Planning and in the office of the Town Clerk of the Town of Tarboro in the Town Hall and is available for review by interested parties during normal business hours prior to the holding of the public hearing.

All citizens and interested parties are urged to be present at said Public Hearing and make their views known on said proposed amendment.

BY ORDER OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF TARBORO.

This the 26th day of January, 2018.

The Mayor declared the public hearing open.

Catherine Grimm, Planning Director, provided background information.

No one spoke in favor of.

Kenny Herbert, 1205 W Northern Boulevard spoke against regulating the use of wind-blown signage for advertisement.

Everyone having had an opportunity to be heard, the Mayor declared the public hearing closed.

Councilman Shephard made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council table until further discussion. The referenced signs can be used until a decision is voted on.

7. REPORTS OF BOARDS AND COMMISSIONS

None.

8. TOWN MANAGER'S RECOMMENDATIONS

A. Consent Items

Councilman Taylor made a motion, which was seconded by Councilmember Jordan and passed unanimously, that the following consent item be approved:

(1) Memo 18-02 – 2017 Tax Levy Adjustment

Action taken: Council

- ordered the Tax Collector be charged with afterlist 49 in the amount of \$220.94,
- entered into the minutes 2017 Tax Levy release numbers 22 through 24 in the amount of \$91.31 and authorize the Tax Collector to refund release number 23 in the amount of \$47.56 which has already been paid, and
- approved the *Schedule of 2017 Tax Levy Adjusted as of February 12, 2018*, attached at page 73-70b, in the amount of \$3,316,268.41.

(2) Minutes

Action taken: Council approved the minutes of the January 8, 2018 regular meeting.

B. Action Items

(1) Memo 18-03 – Edgecombe County Cultural Arts Council

Councilman Brown made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council table until further discussion.

(2) Memo 18-04 – Minimum Housing Code Enforcement – 704 East Wilson Street

Councilman Jenkins made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council call for and hold a public hearing on the assessment for demolition cost of \$6,969.38 for the structure located at 704 East Wilson Street at the March 12, 2018 meeting.

(3) Memo 18-05 – Code of Ordinances Update Contract

Councilman Jenkins made a motion, which was seconded by Councilman Brown and passed unanimously, that Council authorize the Mayor to execute the agreement for planning services between the Town of Tarboro and McAdams.

(4) Memo 18-06 – Report of Unpaid Taxes, Liens on Real Property and Tax Lien Advertising

Councilman Taylor made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council approve the report of the Tax Collector on unpaid 2017 taxes that are liens on real property and that Council order the Tax Collector

to advertise 2017 taxes that are liens on real property one (1) time as soon as all statutory requirements can be met.

(5) Memo 18-07 – Budget Resolution – Public Safety Donation

Councilman Jenkins made a motion, which was seconded by Councilmember Jordan and passed by a 7 to 1 vote, that Council adopt the following budget resolution:

BUDGET RESOLUTION
TOWN COUNCIL OF THE TOWN OF TARBORO
February 12, 2018

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TARBORO, NORTH CAROLINA, that the 2017-2018 Fiscal Year Budget be amended by amending Revenue and Expenditure line item as follows:

Account No.	Account Name	Current Budget	Amt of Change	Revised Budget
REVENUES – General Fund				
103510.5103	Police Donations	2,500	+1,500	4,000
103540.0300	Donations – Fire	0	+1,500	1,500
EXPENDITURES – General Fund				
104310.3300	Depart Supplies & Materials	36,781	+1,500	38,281
104310.3300	Depart Supplies & Materials	20,000	1,500	21,500

BE IT FURTHER RESOLVED that the Budget Officer is hereby authorized and directed to implement said budget as amended.

Councilmembers Woodard, Jordan, Bynum, Taylor, Brown, Jenkins and Shephard voted in favor of the motion. Councilman Burnette voted against the motion.

(6) Memo 18-08 – Bid Award – RFQ for On-Call Engineering Services

Councilman Jenkins made a motion, which was seconded by Councilman Woodard and passed by a 7 to 1 vote, that Council contracts with The Wooten Company and The East Group to provide engineering services as needed for a three-year period. Councilmembers Woodard, Taylor, Jordan, Bynum, Brown, Jenkins and Burnette voted for the motion. Councilman Shephard voted against the motion.

(7) Memo 18-09 – Traffic Schedule – Stop Sign at Wayne Ave. and Tammy Drive

Councilmember Bynum made a motion, which was seconded by Councilman Shephard, that the stop sign on Wayne Avenue and Tammy Drive be changed to a yield sign. The motion failed due to a 2 to 6 vote. Councilmembers Bynum and Shephard voted for the motion. Councilmembers Burnette, Jenkins, Brown, Taylor, Jordan and Woodard voted against the motion.

(8) Memo 18-10 – Appointment for March – Historic District Commission

It is recommended that Council be prepared to appoint individuals to fill the expired (4) four year terms at the March 12, 2018 Council meeting.

9. OTHER REPORTS

A. Town Manager

None.

B. Town Attorney

None.

C. Council Members

Ward 1 – Councilman Woodard – None

Ward 2 - Councilman Taylor – requested an update on the drainage concerns on Anaconda Road. Troy Lewis informed Council that he had met with CSX and NCDOT, CSX was willing to install an underground pipe that may solve the problem. CSX will not fund the project, staff has requested NCDOT fund the project. Councilman Taylor also requested the Town consider a dog park upon citizens request.

Ward 3 – Councilman Burnette – None

Ward 4 – Councilman Brown – None

Ward 5 – Councilman Jenkins – informed Council that Al Hull was recovering well after heart surgery.

Ward 6 – Councilmember Jordan – expressed concerns regarding the lack of communication during the water leak and mentioned a road repair at Lloyd Street and Bradley Avenue. Councilmember Jordan also requested a calendar for the Recreation Committee.

Ward 7 – Councilmember Bynum – stated that a yield sign was just as safe as a stop sign, referring to the suggested change on Wayne Avenue and Tammy Drive. She also apologized to Councilman Taylor for an earlier comment made during the public hearing.

Ward 8 - Councilman Shephard – requested Councilmembers respect each other during discussions.

10. CLOSED SESSION

Town Attorney removed the Closed Session from the agenda during 4. Approval of Agenda by Council.

11. ADJOURNMENT

Councilman Taylor made a motion, which was seconded by Councilman Woodard and passed unanimously, that the meeting be adjourned.

Joseph W. Pitt, Mayor

Leslie M. Lunsford, Town Clerk