

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE  
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, APRIL 8, 2019 IN THE  
COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Councilman Woodard  
Councilman Taylor  
Councilman Burnette  
Councilman Brown  
Councilman Jenkins  
Councilmember Jordan  
Councilmember Bynum  
Councilman Shephard

MEMBERS ABSENT

None.

ALSO PRESENT

Troy Lewis, Town Manager  
Leslie Lunsford, Town Clerk  
Chad Hinton, Town Attorney

**1. MEETING CALLED TO ORDER BY THE MAYOR**

**2. INVOCATION**

Councilman Taylor.

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA BY COUNCIL**

The Mayor added a Proclamation, to proclaim May 10, 2019 as Military Spouse Appreciation Day.

John Jenkins made a motion, which was seconded by Deborah Jordan and Passed, Motion.

**5. REQUESTS AND PETITIONS OF CITIZENS**

- (1) Carol Banks will be present to request the Town's assistance with the upcoming "Happening on the Common" scheduled for Saturday, May 18, 2019.

Carol Banks - 1209 Saint Andrew Street, Tarboro - requested the Town co-sponsor the Happening on the Commons. Council agreed to co-sponsor the event.

Ms. Banks also requested the Town co-sponsor a Cinco De Mayo event held on May 5, 2019 at Indian Lake presented by the Edgecombe County Cultural Arts Council. Councilman Jenkins made a motion, which was seconded by Councilmember Jordan and passed unanimously that Council agree to co-sponsor the event.

Garland Shephard made a motion, which was seconded by Othar Woodard and , Motion.

- (2) A representative from Tarboro In Bloom will be present to request Council consider proclaiming the camellia as the official flower of the Town of Tarboro.

Buddy Hooks - 1604 Canterbury Road, Tarboro - spoke on behalf of Tarboro in Bloom, requesting the Town name the Camellia as the official Town Flower. Request will be presented on the May Council meeting agenda.

## **6. MATTERS SCHEDULED FOR PUBLIC HEARING**

Zoning Map Amendment - O-I, B-3, RA-12 to RA-6 - to consider a petition submitted by MC Morgan & Associates to rezone 6+ acres of undeveloped/vacant land located at 795 Western Boulevard (Hilma Homestead Access) from O-I, B-3 (Commercial Districts) RA-12 (Residential District) to RA-6 (Residential District).

The Mayor declared the public hearing open.

Catherine Grimm, Planning Director, presented background information.

Mark Morgan and Charles Ainsley spoke in favor of the Zoning Map amendment. Mr. Morgan presented his current plan for the property, a housing complex for seniors ages 55 & older, with an income requirement.

Jack Sykes, Vince Bridgers, Maggie Gregg, Greg Sessoms, Wilber Joyner and Larry Tillery spoke against the Zoning Map amendment.

Everyone having an opportunity to speak, the Mayor declared the public hearing closed.

Council adopted a Resolution to reject an amendment to the official Zoning Map of the Town of Tarboro due to the following reasons:

- 1) Amendment is inconsistent with the intent of the Unified Development Ordinance and the Tarboro Land Use Plan
- 2) Current zoning is appropriate for the area
- 3) Not enough information was presented regarding traffic impact on the area.

John Jenkins made a motion, which was seconded by Steve Burnette and Passed, Motion. Ayes: Brown, Burnette, Bynum, Jenkins, Shephard, Taylor, Woodard; Nays: Jordan

## **7. TOWN MANAGERS RECOMMENDATIONS**

### **Consent Items**

All Consent Items Approved.

Leo Taylor made a motion, which was seconded by Othar Woodard and Passed, Motion.

- (1) Approve minutes of the March 11, 2019 regular meeting.

- (2) 2018 Tax Levy Adjustment
- (3) 2017 Tax Levy Adjustment
- (4) 2016 Tax Levy Adjustment
- (5) 2015 Tax Levy Adjustment
- (6) 2014 Tax Levy Adjustment
- (7) 2013 Tax Levy Adjustment
- (8) 2012 Tax Levy Adjustment
- (9) 2011 Tax Levy Adjustment
- (10) 2010 Tax Levy Adjustment
- (11) 2009 Tax Levy Adjustment
- (12) 2008 Tax Levy Adjustment

**Action Items**

**(13) State Acquisition Relocation Fund (SARF) MOA**

Council approved the MOA, Resolution of Program, Project Budget Ordinance, Financial Management Resolution and Relocation Assistance Policy.  
Othar Woodard made a motion, which was seconded by Leo Taylor and Passed, Motion.

**(14) CDBG-NR Contract for Consultant Services**

Council approved the Contract for Consultant Services with Holland Consulting Planners, Inc.  
John Jenkins made a motion, which was seconded by Garland Shepheard and Passed, Motion.

**(15) Award Contract - Auditing Services**

Council awarded the audit contract for the fiscal year 2018-2019 to Petway, Mills & Pearson, PA at the cost of \$28,200 and authorized the Mayor to execute the necessary contract.  
John Jenkins made a motion, which was seconded by Othar Woodard and Passed, Motion.

**(16) Budget Amendment - Police Vehicle**

Council approved the budget amendment requested.  
John Jenkins made a motion, which was seconded by Othar Woodard and Passed,

Motion.

**(17) Bid Award - Advanced Metering Infrastructure**

Council authorized staff to work with Ferguson Waterworks (Sensus) to finalize and execute a contract to phase in the replacement of meters and the implementation of an Advanced Metering Infrastructure over the next five (5) years. Funds are included in this year's budget to begin this project.

Othar Woodard made a motion, which was seconded by Deborah Jordan and Passed, Motion.

**(18) Approval of Upset Bid and Offer to Purchase**

Council approved the offer to purchase made by Charles Alford for a sales price of \$44,000 with the buyer paying all costs related to closing.

Othar Woodard made a motion, which was seconded by Sabrina Bynum and Passed, Motion. Ayes: Brown, Burnette, Bynum, Jordan, Shephard, Taylor, Woodard; Nays: Jenkins

**(19) Minimum Housing Code Enforcement - 206 Old Sparta Road - File No. 18-08**

Council adopted Ordinance 19-04 giving the owner 30 days to comply with the Inspector's order. If the owner fails to comply with the Inspector's order, the Ordinance authorizes the Inspector to remove or demolish the dwelling at 206 Old Sparta Road.

The cost of removal shall be a lien against the real property.

Leo Taylor made a motion, which was seconded by John Jenkins and Passed, Motion.

**(20) Employee Residency Requirement**

Council adopted Ordinance 19-05 amending the Tarboro Code of Ordinance regarding the residency requirement of Department Heads.

Leo Taylor made a motion, which was seconded by Garland Shephard and Passed, Motion.

**8. OTHER REPORTS**

(1) Tax Collector's Report

Presented.

(2) Budget Transfers

Presented.

A. Town Manager

None.

B. Town Attorney

Stated that he should have an agreement on the parking lot by the Police Department at the May meeting.

C. Council Members

Councilman Woodard - thanked the Public Works Department for the work done in his neighborhood, complimented the Fitness Room equipment at the Braswell Center and stated that he

enjoyed the recent Springfest event held downtown.

Councilman Taylor - asked how the Town would be effected by Nash County pulling out of Carolina Gateways Partnership. Troy stated the Town would continue the Partnership as normal at this time.

Councilman Burnette - questioned the ownership of easements off Old Sparta Road and Georgia Avenue, Town owned easements.

Councilman Brown - None

Councilman Jenkins - None

Councilmember Jordan - requested an update on the Panola Street sidewalk repair.

Councilmember Bynum - None

Councilman Shephard - expressed concerns about someone hunting at the Airport.

## **9. ADJOURNMENT**

Meeting was adjourned.

Deborah Jordan made a motion, which was seconded by Steve Burnette and Passed, Motion.