

MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 P.M. ON MONDAY, APRIL 9, 2018 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA

MEMBERS PRESENT

Joe Pitt	Mayor
C.B. Brown	Councilman
Steve Burnette	Councilman
Sabrina Bynum	Councilmember
John Jenkins	Councilman
Deborah Jordan	Councilmember
Garland Shephard	Councilman
Leo Taylor	Councilman/Mayor Pro Tem
Othar Woodard	Councilman

MEMBERS ABSENT

ALSO PRESENT

Troy Lewis	Town Manager
Leslie M. Lunsford	Town Clerk
Chad Hinton	Town Attorney

1. MEETING CALLED TO ORDER BY THE MAYOR

The meeting was called to order by Mayor Pitt.

2. INVOCATION

Invocation was given by Councilman Taylor.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

Councilman Taylor made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council approve the agenda as presented.

5. REQUESTS AND PETITIONS OF CITIZENS

None.

6. MATTERS SCHEDULED FOR PUBLIC HEARING

NOTICE OF PUBLIC HEARING

The Mayor declared the public hearing open.

No one spoke in favor of or in opposition of the implementation of a stormwater utility.

Everyone having had an opportunity to be heard, the Mayor declared the public hearing closed.

No action taken at this time.

7. REPORTS OF BOARDS AND COMMISSIONS

None.

8. TOWN MANAGER'S RECOMMENDATIONS

A. Consent Items

Councilmember Jordan made a motion, which was seconded by Councilman Burnette and passed unanimously, that the following consent item be approved:

(1) Minutes

Action taken: Council approved the minutes of the March 12, 2018 regular meeting.

Councilman Shephard clarified that he did not vote in favor of or against the sale of alcohol at The Happening on the Commons. Councilman Shephard was informed that not voting resulted in an in favor of vote.

B. Action Items

(1) Memo 18-15 – Edgecombe County Veteran's Military Museum – Clean Up

Councilman Jenkins made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council adopt the following budget resolution:

**BUDGET RESOLUTION
TOWN COUNCIL OF THE TOWN OF TARBORO
April 9, 2018**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TARBORO, NORTH CAROLINA, that the 2017-2018 Fiscal Year Budget be amended by amending Revenue and Expenditure line item as follows:

Current	Amt of	Revised
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Account No.	Account Name	Budget	Change	Budget
REVENUES – General Fund				
103990.0100	Fund Bal Approp	542,553	+45,000	587,553
EXPENDITURES – General Fund				
104260.1500	Maintenance & Repair	45,000	+45,000	90,000

BE IT FURTHER RESOLVED that the Budget Officer is hereby authorized and directed to implement said budget as amended.

(2) Memo 18–16 – Parks and Recreation Department – Master Plan

Councilman Woodard made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council authorize staff to enter into contract discussions with WithersRavenel. A bid tabulation is listed below:

Stewart, Inc – Raleigh NC - \$35,000
WithersRavenel – Cary NC - \$32,500
McGill Associates, P.A. – Cary NC - \$34,500
Alfred Benesch & Company – Charlotte NC - \$61,775

(3) Memo 18–17 – Braswell and M.A. Ray Center Hours

Councilman Taylor made a motion, which was seconded by Councilmember Bynum and passed unanimously, that Council authorize staff to temporarily alter the schedules at Braswell and M.A. Ray Recreational Centers to evaluate providing permanent Sunday hours. The schedule is attached at page **73-xxx**.

(4) Memo 18–18 – NCEMPA BOC – 2nd Alternate Commissioner

Councilman Shephard made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council appoint Brian Mustard, Electric Utility Director to serve as second alternate commissioner representing the Town of Tarboro on the North Carolina Eastern Municipal Power Agency Board of Commissioners.

9. OTHER REPORTS

A. Town Manager

None.

B. Town Attorney

Chad Hinton informed Council that he recently attended the Municipal Attorney's Conference at the UNC School of Government.

C. Council Members

Ward 1 – Councilman Woodard – requested Council and staff be mindful of the lack of diversity within Town staff, he suggested a diversity plan to assist in evening staff members.

Ward 2 - Councilman Taylor – asked if businesses affected by the windblown sign ordinance had been notified and if they had obtained a permit. Councilman Taylor also asked for clarification on the tour for the ordinance updates.

Ward 3 – Councilman Burnette – expressed concerns regarding Council appointed committee members not attending meetings. He was informed that Council could replace committee members at anytime.

Ward 4 – Councilman Brown – requested an update on the Verizon cellular tower, no update was provided at this time.

Ward 5 – Councilman Jenkins – None.

Ward 6 – Councilmember Jordan – expressed concerns about parking around the church on the corner of Main Street and Granville Street. Councilmember Jordan requested an exception be made for the pastor to avoid receiving parking tickets.

Ward 7 – Councilmember Bynum – None.

Ward 8 - Councilman Shephard – requested insurance funds be listed separately on the financial report provided monthly to Councilmembers and asked for an update on negotiations with Edgecombe County Public Schools and the Town on upkeep at Municipal Stadium.

10. ADJOURNMENT

Councilman Jenkins made a motion, which was seconded by Councilmember Jordan and passed unanimously, that the meeting be adjourned.

Joseph W. Pitt, Mayor

Leslie M. Lunsford, Town Clerk