

MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 P.M. ON MONDAY, MAY 8, 2017 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA

MEMBERS PRESENT

Joe Pitt	Mayor
C.B. Brown	Councilman
Steve Burnette	Councilman
Sabrina Bynum	Councilmember
John Jenkins	Councilman
Deborah Jordan	Councilmember
Garland Shephard	Councilman
Leo Taylor	Councilman/Mayor Pro Tem
Othar Woodard	Councilman

MEMBERS ABSENT

ALSO PRESENT

Troy Lewis	Town Manager
Leslie M. Lunsford	Town Clerk
Chad Hinton	Town Attorney

1. MEETING CALLED TO ORDER

The meeting was called to order by Mayor Joe Pitt.

2. INVOCATION

Invocation was given by Councilman Taylor

3. PLEDGE OF ALLEGIANCE

4. PRESENTATION OF RESOLUTION (POSTHUMOUS)

Mayor Joe Pitt read a Resolution honoring former Police Chief Danny Hayes. The resolution was presented to Danny Hayes' wife, Cindy Hayes.

5. APPROVAL OF AGENDA BY COUNCIL

Troy Lewis, Town Manager, requested Council add an update on the Buyout Program to 8. Report of Boards and Commissions to the presented agenda. Councilman Jenkins made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council approve the amended agenda.

6. REQUESTS AND PETITIONS OF CITIZENS

A. T. Farrar Martin – 504 Trade Street, Tarboro

Mr. Martin explained to Council his request to purchase the Town-owned lot on W. Church Street, Memo 17-36. Council discussed Mr. Martin's request. Councilman Woodard made a motion, which was seconded by Councilman Burnette and passed by a 6 to 2 vote, that Council deny his request to purchase the lot for \$100.00. Councilmembers Woodard, Jordan, Taylor, Brown, Shephard and Burnette voted for the motion. Councilmembers Bynum and Jenkins voted against the motion. Mr. Martin then offered to purchase the lot for \$700.00. Councilman Jenkins made a motion, which was seconded by Councilman Brown and passed by a 7 to 1 vote, that Council accept Mr. Martin's offer to purchase the lot for \$700.00 subject to the upset bid procedure. Councilmembers Woodard, Jordan, Taylor, Brown, Burnette, Bynum and Jenkins voted for the motion. Councilman Shephard voted against the motion.

B. Naim Akbar – 1114 Martin Luther King Jr Drive, Tarboro

Mr. Akbar informed Council of the Nash, Edgecombe and Wilson Counties Re-Entry Council. He explained the Council's purpose to help former inmates return to a functioning member of society. Mr. Akbar requested Council support for this organization.

C. Kermit & Lotrala Perkins – 2431 Saint Andrew Street, Tarboro

Mr. Perkins requested the Town allow him 6-12 months extra time to pave the parking lot at his garage, in which he is housing a church that was involved in the flood. Staff explained that this property had not been given a certificate of occupancy and requires immediate action.

D. Bobby Gaston – 1012 E Saint John Street, Tarboro

Mr. Gaston expressed concerns about flooding and flood insurance. Councilman Shephard advised Mr. Gaston to present his current insurance to the Planning Board for further assistance.

7. MATTERS SCHEDULED FOR PUBLIC HEARING

None.

8. REPORTS OF BOARDS AND COMMISSIONS

Catherine Grimm, Planning Director, presented the Planning Board and Zoning Commission report for April 17, 2017 to Council. The report is attached at page 73-46a.

Councilman Woodard made a motion, which was seconded by Councilman Brown and passed unanimously, that Council call for and hold a public hearing regarding Conditional Use Permit 17-02 – 1100-1300 East Northern Boulevard between Pecan Drive and Hope Farm Drive at the regular June 12, 2017 Council Meeting.

Catherine Grimm, Planning Director, presented the joint annual report of the Planning Board and Zoning Commission and the Development Review Committee to Council. The report is attached at page 73-46b. She also presented the Planning Board and Zoning Commission report for May 2016 – April 2017 to Council. The report is attached at pages 73-46c and 73-46d.

Historic District Commission

Catherine Grimm presented the annual report of the Tarboro Historic District Commission to Council. The report is attached at page 73-46e.

Catherine Grimm gave an update on the Hazard Mitigation program.

Councilman Shephard requested staff provide a monthly report to show the status of junk car removal.

9. TOWN MANAGER'S RECOMMENDATIONS

A. Consent Items

Councilman Jenkins made a motion, which was seconded by Councilmember Jordan and passed unanimously, that the following consent item be approved:

(1) Memo 17-32 – 2012 Tax Levy Adjustment

Action taken: Council

- entered into the minutes 2012 Tax Levy release number 25 in the amount of \$299.74, and
- approved the *Schedule of 2012 Tax Levy Adjusted as of May 8, 2017*, attached at page 73-46f, in the amount of \$3,589,048.51.

(2) Memo 17-33 – Utilities – Annual Charge Off of Uncollectable Bills

Action taken: Council approved the list, attached at pages 73-46g and 73-46h, and authorized the Collector of Revenue to charge off utility bills of 145 former accounts which amount to \$37,637.32.

(3) Minutes

Action taken: Council approved the minutes of April 10, 2017 regular meeting

B. Action Items

(1) Memo 17-34 – Call Public Hearing – FY 2017-2018 Budget

Councilman Brown made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council call for and hold a public hearing on the 2017-2018 fiscal year budget to be held at the regular Council meeting on Monday, June 12, 2017. Council scheduled a Budget Study Session for Monday, May 22, 2017 at 6:30 p.m.

(2) Memo 17-35 – Minimum Housing Code Enforcement – 1312 Martin Luther King Jr. Dr. File No. 13-01

Councilman Brown introduced and moved the adoption of an ordinance entitled:

ORDINANCE NO. 17-09

AN ORDINANCE ORDERING THE BUILDING INSPECTOR OF THE TOWN OF TARBORO TO EFFECTUATE THE PURPOSES OF ARTICLE II OF CHAPTER 9 ("MINIMUM HOUSING STANDARDS") OF THE TOWN CODE AS TO THE BUILDING AT 1312 MARTIN LUTHER KING JR DRIVE IN THE TOWN OF TARBORO, NORTH CAROLINA OWNED BY DELTON CREECH.

which motion was seconded by Councilman Taylor and passed unanimously. The Ordinance is recorded in Ordinance Book Number 11.

(3) Memo 17-36 – Disposition of Town Owned Property – W. Church Street

Action taken during 6. Requests and Petitions of Citizens

(4) Memo 17-37 – Resolution – Conveyance of Fixed Asset

Councilman Taylor made a motion, which was seconded by Councilmember Bynum and passed unanimously, that Council approve the resolution, attached at page 73-46i, for the donation of the vehicle described in Attachment A, attached at page 73-46j, to Edgecombe Community College for use by its BLET Program.

(5) Memo 17-38 – Appointments for June 2017 – Edgecombe County Cultural Arts Council

No action necessary at this meeting.

(6) Memo 17-39 – Appointment – Citizens Advisory Recreation Committee (Ward 7)

Councilmember Bynum requested that Greg Higgs remain on the Citizens Advisory Recreation Committee until his term expires in 2018.

(7) Memo 17-40 – Appointment – Planning Board & Zoning Commission (Ward 7)

Councilman Jenkins made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council appoint Mrs. Alice Black to serve as Ward 7 representative on the

Planning Board & Zoning Commission. The term will expire October 2018.

10. OTHER REPORTS

A. Town Manager

None.

B. Town Attorney

Chad Hinton reminded Council of the Happening on the Commons, Saturday, May 20, 2017.

C. Council Members

Ward 1 – Councilman Woodard – thanked Public Works for cleaning the storm drains in his neighborhood.

Ward 2 - Councilman Taylor – questioned the road closure for Main Street for the Happening on the Commons.

Ward 3 – Councilman Burnette – requested Department Heads report monthly the number of times crews are called out.

Ward 4 – Councilman Brown – requested the Town consider an ordinance to maintain landscaping at commercial properties, such as Highway 64 near Walmart.

Ward 5 – Councilman Jenkins – None.

Ward 6 – Councilmember Jordan – requested an update on Parks & Rec programming and opening date for the M.A. Ray Center and Town entrance signs.

Ward 7 – Councilmember Bynum – None.

Ward 8 - Councilman Shepheard – expressed concerns regarding the E.L. Roberson Center Grant, Indian Lake trails, M.A. Ray Center improvements, interest earned vs. interest paid on loans and lost water. Councilman Shepheard requested a report to show amount of money to treat lost water.

11. ADJOURNMENT

Councilman Woodard made a motion, which was seconded by Councilmember Jordan and passed unanimously, that the meeting be recessed until May 22, 2017 at 6:30 pm for a Budget Study Session.

Joe Pitt, Mayor

Leslie M. Lunsford, Town Clerk