

MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 P.M. ON MONDAY, JULY 11, 2016 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA

MEMBERS PRESENT

C.B. Brown	Councilman
Steve Burnette	Councilman
John Jenkins	Councilman
Deborah Jordan	Councilmember
Taro Knight (Conference Call)	Councilman/Mayor Pro Tem
Garland Shephard	Councilman
Leo Taylor	Councilman
Othar Woodard	Councilman

MEMBERS ABSENT

ALSO PRESENT

Troy Lewis	Interim Town Manager
Leslie M. Lunsford	Town Clerk
Chad Hinton	Town Attorney

1. MEETING CALLED TO ORDER

Councilman Knight, Mayor Pro Tem, was present via conference call, therefore, Councilman Brown made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Councilman Leo Taylor act as Mayor. The meeting was called to order and Invocation given by Acting Mayor Leo Taylor.

2. APPROVAL OF AGENDA BY COUNCIL

Councilman Jenkins made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council approve the agenda as presented.

3. REQUESTS AND PETITIONS OF CITIZENS

None.

4. MATTERS SCHEDULED FOR PUBLIC HEARING

A. Demolition Assessment – 709 Edmondson Avenue

The following Notice of Public Hearing was published in the Edgecombe Tribune and The Tarboro Weekly:

NOTICE

NOTICE is hereby given that the preliminary assessment roll relative to the amount of costs incurred for the demolition of removal of dwellings unfit for human habitation have been completed and filed in the office of the Town Clerk of the Town of Tarboro, North Carolina in the Town Hall, 500 Main Street, Tarboro, N.C.

The Town Council of the Town of Tarboro, North Carolina, will hold a public hearing on Monday, July 11, 2016 at 7:00 p.m. in the Council Room of the Town Hall for the hearing of any allegations and objections with respect to said costs assessed upon the following listed lots, parcels or tracts of real property upon which said costs shall become a lien upon confirmation of the assessment roll:

<u>Owner</u>	<u>Address of Property To be Assessed</u>	<u>Amount of Assessment</u>
Michael L Suggs	709 Edmondson Ave	\$7,627.48

Said preliminary assessment roll may be examined during regular office hours in the office of the Town Clerk prior to the public hearing.

UPON ORDER OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF TARBORO.

This 21st day of June, 2016.

The Acting Mayor declared the public hearing open.

No one spoke in favor of or in opposition to the assessment roll for the cost of demolition.

Everyone having had an opportunity to be heard, the Acting Mayor declared the public hearing closed.

Councilman Shephard made a motion, which was seconded by Councilman Brown and passed unanimously, that the following resolution be adopted:

RESOLUTION CONFIRMING ASSESSMENT ROLL AND LEVYING ASSESSMENTS

WHEREAS, the Town Council of the Town of Tarboro has on this day held a public hearing after due notice as required by law, on the Assessment for the demolition of the house at 709 Edmondson Avenue; and

WHEREAS, the Town Council of the Town of Tarboro has heard all those present who requested to be heard, and has found the Assessment to be proper and correct;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Tarboro:

Section 1. That the Assessment for the demolition of the house at 709 Edmondson Avenue, in the Town of Tarboro, North Carolina, and specifically identified as parcel no. 4738-57-4351-00 on the city-county tax maps, is hereby declared to be correct, and is hereby

confirmed in accordance with Chapter 160A, Section 228 of the General Statutes of the State of North Carolina.

Section 2. That the Town Council of the Town of Tarboro, pursuant to authority conferred by Chapter 160A, Section 216 and Chapter 160A, Section 443 of the General Statutes of North Carolina, does hereby levy an assessment as follows:

\$7,627.48 for demolition of house at 709 Edmondson Avenue

Section 3. That the Town Clerk is hereby directed to deliver to the Town Tax Collector the said assessment.

Section 4. That the Town Tax Collector is hereby charged with the collection of said assessment in accordance with the procedure established by Chapter 160A, Sections 232 and 233, of the General Statutes of the State of North Carolina.

Section 5. That the Town Clerk is hereby further directed to publish once on the 3rd day of August, 2016 the notice required by Chapter 160A, Section 229 of the General Statutes of the State of North Carolina.

Adopted this the 11th day of July, 2016

5. REPORTS OF BOARDS AND COMMISSIONS

None.

6. TOWN MANAGER'S RECOMMENDATIONS

A. Consent Items

Councilman Jenkins made a motion, which was seconded by Councilman Burnette and passed unanimously, that the following consent item be approved:

(1) Memo 16-39 – 2015 Tax Levy Adjustment

Action taken: Council

(1) entered into the minutes 2015 Tax Levy release number 25 in the amount of \$22.39, and

(2) approved the *Schedule of 2015 Tax Levy Adjusted as of July 11, 2016*, attached at page 73-21a, in the amount of \$3,359,243.53.

(2) Minutes

Action taken: Council approved the minutes of the June 8, 2016 Special Called Meeting, the June 13, 2016 Regular Meeting, the June 20, 2016 Reconvened Meeting, and the June 23, 2016 Reconvened Meeting.

B. Action Items

(1) Memo 16-40 – Contract Award – Phone System

Councilman Woodard made a motion, which was seconded by Councilman Brown and passed unanimously, that Council authorize staff to enter into a 3 year contract with TriCom to install and host a VOIP phone system for the Town of Tarboro. The installation of the Shorelet system hosted by TriCom will result in a savings of approximately \$2,045 per month for basic services and substantial reduction of maintenance and repair costs for equipment. A bib tabulation is attached at page 73-21b.

(2) Memo 16-41 – Taxes – Preliminary Report & Annual Settlement of Tax Collector

Councilman Jenkins made a motion, which was seconded by Councilman Shephard and passed unanimously, that Council:

(1) approved the Preliminary Annual Settlement Report of the Tax Collector attached at pages 73-21c through 73-211,

(2) adopted the following Resolution designating the insolvent list to be credited to the Tax Collector in her settlement:

RESOLUTION

THAT WHEREAS, pursuant to G.S. 105-373 (a) (1), the Tax Collector of the Town of Tarboro has submitted her preliminary annual settlement dated the 30th day of June, 2016, to the Town Council of the Town of Tarboro, and whereas, as a portion of said report, said Tax Collector submitted a list of persons not owning real property whose personal property taxes remain unpaid;

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Tarboro, pursuant to G.S. 105-373 (a) (2), that the list of names of persons owing taxes (but who listed no real property) included in the preliminary annual settlement report of the Tax Collector be entered upon the minutes of this meeting and is hereby found by the Town Council of the Town of Tarboro to be insolvent;

AND BE IT FURTHER RESOLVED, that said list is hereby designated as the insolvent list to be credited to the Tax Collector in her settlement.

(3) approved the Tax Collector's Settlement as of June 30, 2016, attached at page 73-21m, subject to the independent audit to be performed by the firm of Petway, Mills & Pearson, PA, and

- (4) recharged the Tax Collector with the outstanding taxes and the responsibility for collecting same for the years 2006 through 2015. (Collection of taxes for 2005 and prior years is barred by law unless foreclosure action has been instituted.)

Account No.	Account Name	Current Budget	Amt of Change	Revised Budget
REVENUES – ELECTRIC FUND				
303990.0100	Fund Bal Appro	766,440	+88,000	854,440
EXPENDITURES – ELECTRIC FUND				
307200.4300	Professional Serv	46,500	+88,000	134,500

(3) Memo 16-42 – Braswell House – Demolition

Councilman Brown made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council authorize staff to demolish the Braswell House, located in Braswell Park, with Town forces.

BE IT FURTHER RESOLVED that the Budget Officer is hereby authorized and directed to implement said budget as amended.

(4) Memo 16-43 – North Carolina Eastern Municipal Power Agency Board of Commissioners – Appointments

Councilman Brown made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council appoint the Interim Town Manager as Commissioner and Councilman Steve Burnette as First Alternate. Buddy Harrison, Electric Utilities Director will remain the 2nd Alternate. Oaths were signed and returned to ElectriCities.

Councilman Knight made a motion, which was seconded by Councilman Brown and passed unanimously, that Council appoint Troy Lewis as Town Manager and direct the Town Attorney to execute the appropriate contract.

9. ADJOURNMENT

Councilmember Jordan made a motion, which was seconded by Councilman Woodard and passed unanimously, that the meeting be adjourned.

7. OTHER REPORTS

A. Town Manager

None.

B. Town Attorney

Chad Hinton informed Council that he had information on the Ward Transformer Site for Closed Session and that he was working with Catherine Grimm, Planning Director, on a Zoning Ordinance.

Acting Mayor

C. Council Members

Ward 1 – Councilman Woodard – asked for an update on the ditches on Durham Place and Cantongate Road, he was informed that work had been done to correct the problem. Councilman Woodard also thanked the Electric Department for working to restore power after a storm on Friday July 8, 2016, he stated his power was restored around 2:15 am.

Ward 2 - Councilman Taylor – stated that he would be starting a petition for speed bumps on Pine Street soon. Councilman Taylor also requested Troy Lewis contact NC DOT about the traffic patterns on Howard Avenue Extension and the possibility of lowering the speed limit to 35 mph. Councilman Taylor requested staff consider installing a street light on Maurice Drive and asked for an update on the tree crew. Buddy Harrison gave an update.

Ward 3 – Councilman Burnette – thanked Council for appointing him to the NCEMPA Board of Commissioners.

Ward 4 – Councilman Brown – suggested that Council open meetings with the Pledge of Allegiance. Councilman Brown made a motion, which was seconded by Councilman Shephard and passed unanimously, that Council open each meeting with the Pledge of Allegiance.

Ward 5 – Councilman Jenkins – requested a street light at the corner of West Philips Street and Main Street. Councilman Jenkins also requested staff consider sending all available certified first responders out in emergency situations. Troy Lewis explained that all Town staff is certified in CPR and some are trained in other areas and all would help in any way possible but the Town would have limited scanner access for all emergency situations.

Ward 6 – Councilmember Jordan – thanked Town staff for working on the Clark Park Baseball Field.

Ward 7 – Councilman Knight – thanked the Town Manager and Recreation Director for getting the Clark Park Pool and Baseball Field ready for public use.

Ward 8 - Councilman Shephard – expressed concerns about properly speaking during Council meetings. Councilman Shephard suggested that some member of Council record the order in which Councilmembers raise their hands to speak and call on them in the appropriate order.

8. CLOSED SESSION as per NCGS §143-318.11.(a)(3) & NCGS §143-318.11.(a)(6)

Councilman Shephard made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council enter into Closed Session.

Councilman Woodard made a motion, which was seconded by Councilman Burnette and passed unanimously, that Council enter into Open Session.

Councilman Jenkins made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council approve and authorize staff and Leo Taylor, Acting Mayor, to execute the new Ward Transformer Site agreement.

Councilman Shephard made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council adopt the following resolution:

BUDGET RESOLUTION
TOWN COUNCIL OF THE TOWN OF TARBORO
July 11, 2016

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TARBORO, NORTH CAROLINA, that the 2016-2017 Fiscal Year Budget be amended as follows: