

MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 P.M. ON MONDAY, AUGUST 13, 2018 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA

BY ORDER OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF TARBORO.

This the 30th day of July, 2018.

MEMBERS PRESENT

Joe Pitt	Mayor
C.B. Brown	Councilman
Steve Burnette	Councilman
Sabrina Bynum	Councilmember
John Jenkins	Councilman
Deborah Jordan	Councilmember
Garland Shephard	Councilman
Leo Taylor	Councilman/Mayor Pro Tem
Othar Woodard	Councilman

MEMBERS ABSENT

ALSO PRESENT

Troy Lewis	Town Manager
Leslie M. Lunsford	Town Clerk
Chad Hinton	Town Attorney

1. MEETING CALLED TO ORDER

The meeting was called to order by Mayor Pitt.

2. INVOCATION

Invocation was given by Councilman Taylor.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

Councilman Taylor made a motion, which was seconded by Councilmember Bynum and passed unanimously, that Council approve the agenda as presented.

5. REQUESTS AND PETITIONS OF CITIZENS

A. Naim Akbar – 1114 Martin Luther King Jr Drive, Tarboro

Mr. Akbar spoke on behalf of his sister, Lillie Stewart, 3609 Ainsley Circle, he commended the Public Works Department for clearing the land behind her home. He also thanked the Town Manager.

B. Bryce Knight – 1112 Edmondson Avenue, Tarboro

Mr. Knight asked for clarification on the different services provided for Town property taxes versus county property taxes. He also questioned the excessive growth around Clark Park. Troy Lewis, Town Manager, will respond to Mr. Knight within the next week.

6. MATTERS SCHEDULED FOR PUBLIC HEARING

A. Zoning Map Amendment – RA-12 to B-3

The following Notice of Public Hearing was published in the Tar River Times:

NOTICE OF PUBLIC HEARING

PUBLIC NOTICE IS HEREBY GIVEN that the Town Council of the Town of Tarboro will conduct a public hearing beginning at 7:00 p.m. on Monday, August 13, 2018 in the Council Room of the Town Hall of the Town of Tarboro for the purpose of considering and taking action on the following application:

To consider a rezoning application submitted by Rosemary E. Tourney and Joanne E. Honeycutt to rezone a small tract of undeveloped land located at 1501 Barlow Road from RA-12 (Residential District) to B-3 (Commercial District). The property being more specifically described as follows:

Starting at the right of way line of S.R. 1208 (Barlow Road) and N.C. 111 (W. Wilson Street) going in a south westerly direction approximately 420 feet to the property of Donnie Lamont Glass (1606 W. Wilson Street) thence in a north westerly direction approximately 81 feet to the corner of the property of Janie B. Battle (1513 Barlow Road) thence in a north easterly direction approximately 282 feet to the right of way line of S.R. 1208 (Barlow Road) thence in a south easterly direction along the right of way line of S.R. 1208 (Barlow Road) approximately 347 feet to point of beginning.

The full text of this petition which if adopted, will effectuate the proposed changes, are on file in the office of the Director of Planning and in the office of the Town Clerk of the Town of Tarboro in the Town Hall and are available for review by interested parties during normal business hours prior to the holding of the public hearing.

All citizens and interested parties are urged to be present at said Public Hearing and make their views known on said proposed rezoning petition application.

The Mayor declared the public hearing open.

Catherine Grimm, Planning Director, provided background information.

No one spoke in favor of or in opposition of the Zoning Map Amendment.

Everyone having had an opportunity to be heard, the Mayor declared the public hearing closed.

Councilman Jenkins made a motion, which was seconded by Councilman Brown and passed unanimously, that Council approve the Resolution, attached at page 73-85a and adopt Ordinance 18-05:

ORDINANCE NO.: 18-05

AN ORDINANCE AMENDING THE OFFICAL ZONING MAP OF THE UNIFIED DEVELOPEMNT ORDINANCE (ZONING ORDINANCE) OF THE TOWN OF TARBORO AND ITS ENVIRONS TO AMEND THE ZONING CLASSIFICATION OF A SMALL TRACT OF UNDEVELOPED LAND LOCATED AT 1501 BARLOW ROAD FROM RA-12 (RESIDENTIAL DISTRICT) TO B-3 (COMMERCIAL DISTRICT)

The Ordinance is recorded in Ordinance Book Number 11.

7. REPORTS OF BOARDS AND COMMISSIONS

None.

8. TOWN MANAGER’S RECOMMENDATIONS

A. Consent Items

Councilmember Jordan made a motion, which was seconded by Councilman Jenkins and passed unanimously, that the following consent item be approved:

(1) Minutes

Action taken: Council approved the minutes of July 9, 2018 regular meeting

B. Action Items

(1) Memo 18-53 – 2018-2019 FY Budget Amendment – Re-appropriations from 2017-2018 FY

Councilman Jenkins made a motion, which was seconded by Councilman Burnette and passed unanimously, that Council adopt the following budget resolution:

BUDGET RESOLUTION
TOWN COUNCIL OF THE TOWN OF TARBORO
August 13, 2018

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TARBORO, NORTH CAROLINA, that the 2018-2019 Fiscal Year Budget be amended by amending Revenue and Expenditure line items as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Current Budget</u>	<u>Amt of Change</u>	<u>Revised Budget</u>
REVENUES-GENERAL FUND				
103990.0100	Fund Balance Appro	132,909	+325,733	458,642
EXPENDITURES-GENERAL FUND				
104130.3310	Office Supplies	2,500	+1,500	4,000
104130.7400	Capital Outlay-Equip	0	+37,500	37,500
104140.3310	Office Supplies	500	+1,570	2,070
104260.1500	Maint & Repair	50,000	+10,300	60,300
104260.7300	Capital Outlay-Impr	185,000	+59,978	244,978
104260.7400	Capital Outlay-Equip	66,000	+1,950	67,950
104310.3301	Gov Hwy Safety Liason	20,000	+4,945	24,945
104310.4550	Comp Support Serv	25,000	+3,500	28,500
104310.7400	Capital Outlay-Equip	115,000	+24,635	139,635
104900.3300	Dept Supplies	5,000	+4,500	9,500
104900.6400	Demolition	45,000	+90,000	135,000
104900.7300	Capital Outlay-Impr	26,000	+40,500	66,500
104900.8305	Store Front Imp Prog	10,000	+3,250	13,250
104900.8306	Marketing Tarboro	11,000	+7,500	18,500
106120.7300	Capital Outlay-Impr	75,000	+34,105	109,105
REVENUES – POWELL BILL FUND				
193990.0100	Fund Bal Appro	590,000	+103,016	693,016
EXPENDITURES – GENERAL FUND				
194525.7400	Capital Outlay-Equip	24,000	+103,016	127,016
REVENUES – ELECTRIC FUND				
303990.0100	Fund Bal Appro	61,799	+309,484	371,283
EXPENDITURES – ELECTRIC FUND				
307200.7400	Capital Outlay-Equip	0	+90,000	90,000
307210.7400	Capital Outlay-Equip	220,000	+219,484	439,484
REVENUES – WATER & SEWER FUND				
313990.0100	Fund Balance-Appr	478,530	+108,325	586,855
EXPENDITURES – WATER & SEWER FUND				
317100.7300	Capital Outlay-Impr	175,000	+20,000	195,000
317100.7400	Capital Outlay-Equip	0	+15,000	15,000
317150.7300	Capital Outlay-Impr	20,000	+73,325	93,325

REVENUES – SOLID WASTE FUND
323990.0100 Fund Balance Appr 98,784 +12,500 111,284

EXPENDITURES – SOLID WASTE FUND
327500.7300 Capital Outlay-Impr 17,500 +5,000 22,500
327500.7400 Capital Outlay-Equip 5,000 +7,500 12,500

BE IT FURTHER RESOLVED that the Budget Officer is hereby authorized and directed to implement said budget as amended.

(2) Memo 18-54 – Edgecombe County Veteran’s Military Museum – Transfer of Property

Councilman Taylor made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council authorize the Mayor and staff to execute the appropriate documents to allow the transfer of property behind the Colonial Theater from Edgecombe County Veteran’s Military Museum to Tarboro Revitalization, Inc.

(3) Memo 18-55 – HMGP Resolution Approving Administrative Guidelines & Policies

Councilman Shephard made a motion, which was seconded by Councilman Brown and passed unanimously, that Council authorize the Mayor to execute documents regulating the administration of the Hazard Mitigation Grant Programs.

(4) Memo 18-56 – Call for Public Hearing for CDBG-NR Grant Application

Councilman Jenkins made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council call for and hold a public hearing at the September 10, 2018 Town Council Meeting to receive public input on this matter.

(5) Memo 18-57 – NCDOT – Tarboro “Hometown Homecoming” Parade Ordinance

Councilman Woodard introduced and moved the adoption of an ordinance entitled:

ORDINANCE NO. 18-06

AN ORDINANCE DECLARING A ROAD CLOSURE FOR A “HOMETOWN HOMECOMING” PARADE

which motion was seconded by Councilman Jenkins and passed unanimously. The Ordinance is recorded in Ordinance Book Number 11.

(6) Memo 18-58 – Minimum Housing Code Enforcement – 1201 Elm Street – File No. 18-03

Councilman Jenkins introduced and moved the adoption of an ordinance entitled:

ORDINANCE NO. 18-07

AN ORDINANCE ORDERING THE BUILDING INSPECTOR OF THE TOWN OF TARBORO TO EFFECTUATE THE PURPOSES OF ARTICLE II OF CHAPTER 9 (“MINIMUM HOUSING STANDARDS”) OF THE TOWN CODE AS TO THE BUILDING AT 1201 ELM STREET IN THE TOWN OF TARBORO, NORTH CAROLINA OWNED BY FRED S. WOOD, JR., RUBY WOOD WILLIAMS, AND DELIA WOOD PERKINS.

which motion was seconded by Councilman Taylor and passed unanimously. The Ordinance is recorded in Ordinance Book Number 11.

9. OTHER REPORTS

A. Town Manager

Troy Lewis reminded Council of the last concert of the Downtown Summer Concert Series on Thursday, August 16, 2018. He also informed Council that utility bills including the new Stormwater fee have been sent out, so be prepared for calls from citizens. Mr. Lewis also discussed the information provided by Travis Stigge, Recreation Department, on the hours of operation on Sunday at the Braswell Center and M.A. Ray Center. After discussing the data provided, Councilman Jenkins made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council authorize Mr. Stigge to continue to operate on the same schedule.

B. Town Attorney

Chad Hinton expressed his appreciation to Council for allowing him to attend the recent Municipal Attorney’s Conference. He also suggested Council refrain from denying permits to individuals with past due property taxes.

C. Council Members

Ward 1 – Councilman Woodard – thanked the Police Department for the added Police presence in his neighborhood to help reduce speeding.

Ward 2 - Councilman Taylor – thanked the Police Department for the added Police presence in his neighborhood to help reduce speeding. He also suggested the new Code Enforcement Officer distribute educational fliers during community events to bring awareness to violations such as grass clippings in the street.

Ward 3 – Councilman Burnette – none.

Ward 4 – Councilman Brown – stated that he had received positive feedback from citizens on the demolition of the old Golden Corral and the recent National Night Out event hosted by the Police Department.

He requested an update on the sidewalk project, Troy Lewis informed him that he was working with NC DOT on the project.

Ward 5 – Councilman Jenkins – none.

Ward 6 – Councilmember Jordan – expressed concerns regarding the availability of the Animal Control Officer after normal business hours. Troy Lewis informed her that the Police Department initially responds to calls after hours but the Animal Control Officer is always on call if needed.

Ward 7 – Councilmember Bynum – thanked the Electric Department for handling a situation involving hanging wires at a citizen’s home.

Ward 8 - Councilman Shephard – stated that he was looking forward to hiring the new Code Enforcement Officer and for him to begin his duties. He also suggested the Inspector keep a watch on the removal of an old barn on Cherry Street.

10. ADJOURNMENT

Councilman Shephard made a motion, which was seconded by Councilmember Jordan and passed unanimously, that the meeting be adjourned.

Joe Pitt, Mayor

Leslie M. Lunsford, Town Clerk