

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 P.M. ON MONDAY, OCTOBER 12, 2015 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Rick Page	Mayor
Steve Burnette	Councilman
Al Hull	Councilman
John Jenkins	Councilman
Deborah Jordan	Councilmember
Taro Knight	Councilman
Carol F. Ruffin	Councilmember
Garland Shephard	Councilman
Othar Woodard	Councilman

MEMBERS ABSENT

None

ALSO PRESENT

M Alan Thornton	Town Manager
Leslie M. Lunsford	Town Clerk
Chad Hinton	Town Attorney

**1. MEETING CALLED TO ORDER**

The meeting was called to order by the Mayor.

**A. Invocation**

The invocation was given by Mayor Page.

**2. APPROVAL OF AGENDA BY COUNCIL**

The Mayor requested a presentation by Police Chief Williams be added to the agenda after Requests and Petitions of Citizens. Councilman Jenkins made a motion, which was seconded by Councilmember Ruffin and passed unanimously, that the agenda be amended and approved.

The Mayor welcomed Boy Scout Troop 816.

**3. REQUESTS AND PETITIONS OF CITIZENS**

**A. Roy Gray – 611 E Johnston Street, Tarboro**

Mr. Gray expressed concerns about his property now being included in the Flood Zone. Mr. Gray asked if there was a public hearing and if citizens were notified. Mr. Gray asked who made the new plans and if the Town of Tarboro had done everything they could to prevent the new Flood Plans from including new properties. He was informed that the Town did appeal the new Flood Plans and that the Town had done everything they could.

**Police Chief Presentation**

Police Chief, Damon Williams, explained that the Tarboro Police Department has been trained to handle "Active School Shooters". He explained that Police Officers are actively present in area schools. Al Braxton, Active Shooter coordinator, explained that officers are trained to go into a school upon arrival and aim for the shooter. He also stated that all Tarboro Police Officers are trained in this area.

**4. MATTERS SCHEDULED FOR PUBLIC HEARING**

None.

**5. REPORTS OF BOARDS AND COMMISSIONS**

None.

**6. TOWN MANAGER'S RECOMMENDATIONS**

**A. Consent Items**

Councilman Jenkins made a motion, which was seconded by Councilman Hull and passed unanimously, that the following consent items be approved:

**(1) Memo 15-79 – 2015 Tax Levy Adjustment**

Action taken: Council

- ordered the Tax Collector be charged with afterlists 11-32 in the amount of \$105,032.71,
- entered into the minutes 2015 Tax Levy release number 6 in the amount of \$2.26, and
- approved the *Schedule of 2015 Tax Levy Adjusted as of October 12, 2015*, attached at page 72-111a, in the amount of \$3,361,402.76.

**(2) Minutes**

Action taken: Council approved the minutes of the September 14, 2015 regular meeting.

**B. Action Items**

**(1) Memo 15-80 – Budget Amendment – General Foam Plastics Capital Project Budget**

Councilman Woodard made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council adopt the following resolution:

BUDGET RESOLUTION  
TOWN COUNCIL OF THE TOWN OF TARBORO  
October 12, 2015

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TARBORO, NORTH CAROLINA, that the Electric Capital Project Budget be amended as follows:

Account No.	Account Name	Current Budget	Amt of Change	Revised Budget
<b>REVENUES – ELECTRIC CAPITAL PROJECT FUND</b>				
<u>Generator and Electric Services Upgrade</u>				
723760.0100	Contrib in Aid of Const	0	+300,000	300,000
723760-0200	Golden LEAF	0	+250,000	250,000
723760-0300	Industrial Dev Fund	0	+750,000	750,000

**EXPENDITURES – ELECTRIC CAPITAL PROJECT FUND**

<u>Generator and Electric Services Upgrade</u>				
727501.4300	Professional Services	0	+25,000	25,000
727501.7502	Cap Outlay-Construction	0	+1,275,000	1,275,000

BE IT FURTHER RESOLVED that the Budget Officer is hereby authorized and directed to implement said budget as amended.

**(2) Memo 15-81 – Agreement between Town of Tarboro & Hartigan Management Enterprises, Inc.**

Councilman Woodard made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council approve the agreement, attached at pages 72-111b and 72-111c, and authorize the Mayor and Town officials to execute all documents pertaining to this agreement.

**(3) Memo 15-82 – Police Vehicles – Equipment**

Town Manager, Alan Thornton, explained to Council that upfitting for the new Police vehicles did follow the guidelines established by the Town's purchasing policy, as well as General Statutes. Council decided after discussing the issue, that action would not be necessary.

**(4) Memo 15-83 – Taxes – Charge Off of Uncollectable Personal Taxes – 2005 Tax Levy**

Councilman Jenkins made a motion, which was seconded by Councilmember Ruffin and passed unanimously, that Council:

- authorize the 2005 personal property tax for each taxpayer listed on the schedule, attached at page 72-111d, in the amount of \$1,060.42, which is determined to be uncollectable, be charged off the books of the Tax Collector and the Tax Collector be relieved from the collection of same, and also be given credit for same in her settlement.
- authorize the outstanding 2005 motor vehicle tax receivable in the amount of \$6,864.71, which was billed and remains uncollected by Edgecombe County, be charged off the books of the Tax Collector and the Tax Collector be given credit for same in her settlement.
- authorize the accounts charged off be turned over to the Finance Director for verification and disposal in accordance with The Municipal Records Retention and Disposition Schedule.

**(5) Memo 15-84 – Resolution – Disposition of Physical Assets**

Councilman Woodard made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council approve the Resolution, attached at page 72-111e, and authorize the Mayor to execute the Resolution for disposal of assets attached at page 72-111f.

**(6) Memo 15-85 – Appointment – Planning Board and Zoning Commission**

Councilman Burnette, Ward 3, nominated Rick Norville to fill an un-expired 4 year term on the Planning Board and Zoning Commission. The term will expire in 2018. Council agreed to appoint Rick Norville to serve on the Planning Board and Zoning Commission.

**(7) Memo 15-86 – Appointments – Edgecombe County Tourism Development Authority**

Councilman Hull made a motion, which was seconded by Councilman Shephard and passed unanimously, that Council appoint Buddy Hooks and Rosena Ricks to continue to serve a one year term expiring in 2016. Councilman Shephard nominated John Jenkins to fill one of the two year terms and Deborah Jordan agreed to serve another two year term. Council voted for John Jenkins to fill one term and postpone filling Raj Patel's term until further communication was made with other possible individuals to fill the term. Deborah Jordan and John Jenkins received 4 votes each, Mayor Page voted for John Jenkins to fill the term.

**(8) Memo 15-87 – Appointments – Tarboro Main Street Façade Committee**

Maggie Gregg, Sylvia Nash and Jeroen Van den Hurk have expressed interest in serving another 2 year term. Councilman Jenkins made a motion, which was seconded by Councilman Shephard and passed unanimously, that the nominations be closed. Councilman Jenkins made a motion, which was seconded by Councilmember Ruffin and passed unanimously, that Council appoint Maggie Gregg, Sylvia Nash and Jeroen Van den Hurk to serve another 2 year term expiring in 2017.

**(9) Memo 15-88 – Appointment – Parking Authority**

Kenny Brewer, Brewer's Jewelry, 228 Main Street, has expressed interest in serving another term. Councilman Jenkins made a motion, which was seconded by Councilman Woodard and passed unanimously, that the nominations be closed. Council agreed to re-appoint Kenny Brewer to serve another five year term on the Parking Authority. The term will expire in 2020.

**(10) Memo 15-89 – Appointment – Redevelopment Commission**

Raymond Privott has expressed interest in serving another term on the Redevelopment Commission. Councilman Knight made a motion, which was seconded by Councilman Shephard and passed unanimously, that the nominations be closed. Council agreed to re-appoint Raymond Privott to serve another five year term on the Redevelopment Commission. The term will expire in 2020.

**(11) Memo 15-90 – Appointment – Tarboro-Edgecombe Airport Authority**

Council was informed that Steve Brittain was not interested in serving another term on the Tarboro-Edgecombe Airport Authority. Councilman Jenkins made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council postpone the nominations until the November 2015 Council meeting.

**7. OTHER REPORTS**

**A. Town Manager**

The Town Manager informed Council that the Arts Council had presented the audit required to receive funding from the Town of Tarboro. Councilman Jenkins made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council authorize the release of the funds to the Arts Council. The Town Manager also informed Council that the Town of Tarboro was sponsoring the Downtown Trick-or-Treating event on Friday October 30, 2015.

**B. Town Attorney**

None.

**C. Mayor**

The Mayor expressed appreciation to the Fire Department and Electric Department for participation in Fire Prevention Week and Public Power Week.

**D. Council Members**

**Ward 1 – Councilman Woodard** – thanked the Electric Department for the hot dogs during Public Power Week.

**Ward 2 - Councilman Hull** – None

**Ward 3 – Councilman Burnette** – expressed concerns about speeding cars on Saint James Ext and South Howard Circle. He also expressed concern about loud vehicles going through neighborhoods during late night hours. The Police Chief assured Councilman Burnette that the Police Department did enforce noise ordinances and that they would pay attention to the mentioned areas.

**Ward 4 – Councilmember Ruffin** – None

**Ward 5 – Councilman Jenkins** – also mentioned loud cars caused by the mufflers going through neighborhoods. He also suggested staff look into implementing an ordinance regarding trash, yard waste, grass clippings, etc being blown into the streets which causes the storm drains to back up.

**Ward 6 – Councilmember Jordan** – None

**Ward 7 – Councilman Knight** – None

**Ward 8 - Councilman Shephard** – None.

**8. ADJOURNMENT**

Councilmember Woodard made a motion, which was seconded by Councilmember Knight and passed unanimously, that the meeting be adjourned.

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Rick Page, Mayor

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Leslie M. Lunsford, Town Clerk