

MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 P.M. ON MONDAY, NOVEMBER 9, 2015 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA

MEMBERS PRESENT

Rick Page	Mayor
Steve Burnette	Councilman
Al Hull	Councilman
John Jenkins	Councilman
Deborah Jordan	Councilmember
Taro Knight	Councilman
Carol F. Ruffin	Councilmember
Garland Shephard	Councilman
Othar Woodard	Councilman

MEMBERS ABSENT

None

ALSO PRESENT

M Alan Thornton	Town Manager
Leslie M. Lunsford	Town Clerk
Chad Hinton	Town Attorney

1. MEETING CALLED TO ORDER

The meeting was called to order by the Mayor.

A. Invocation

The invocation was given by Mayor Page.

2. APPROVAL OF AGENDA BY COUNCIL

Councilman Jenkins made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council amend the agenda by adding the NCDOT Ordinance for the Christmas Crawl. Councilman Knight made a motion, which was seconded by Councilman Jenkins and passed unanimously, that the agenda be amended and approved.

3. REQUESTS AND PETITIONS OF CITIZENS

A. Claude Carr – 911 Bradley Avenue, Tarboro

Mr. Carr requested information on the availability of block grants for home improvements. Mr. Carr was informed that funding was not available to citizens at this time but that the Town was constantly seeking grants for these projects. Staff explained that this grant was administered through Edgecombe County every two years and should be available again in 2016.

B. Laura Temple & Dr. Brooks Peters, Edgecombe Cancer Support Foundation

Ms. Temple and Dr. Peters thanked the Tarboro Police Department, Fire Department and Public Works for participation in the recent 5K.

4. MATTERS SCHEDULED FOR PUBLIC HEARING

None.

5. REPORTS OF BOARDS AND COMMISSIONS

None.

6. TOWN MANAGER'S RECOMMENDATIONS

A. Consent Items

Councilmember Ruffin made a motion, which was seconded by Councilmember Jordan and passed unanimously, that the following consent items be approved:

(1) Memo 15-91 – 2015 Tax Levy Adjustment

Action taken: Council

- ordered the Tax Collector be charged with afterlists 33-36 in the amount of \$1,759.96,
- entered into the minutes 2015 Tax Levy release number 7 in the amount of \$1.73,
- approved the 2015 Tax Levy release number 8 in the amount of \$557.60, and
- approved the *Schedule of 2015 Tax Levy Adjusted as of November 9, 2015*, attached at page 72-113a, in the amount of \$3,362,603.39.

(2) Minutes

Action taken: Council approved the minutes of the October 12, 2015 regular meeting.

B. Action Items

(1) Memo 15-92 – Resolution – Disposition of Fixed Asset

Councilman Woodard made a motion, which was seconded by Councilmember Ruffin and passed unanimously, that Council approve the Resolution, attached at page 72-113b, and authorize

the Mayor to execute the Resolution for disposal of the asset attached at page 72-113c.

(2) Memo 15-93 – NCDOT – Tarboro Christmas Parade Ordinance

Councilman Jenkins introduced and moved the adoption of an ordinance entitled:

ORDINANCE NO. 15-12

AN ORDINANCE DECLARING A ROAD CLOSURE FOR A CHRISTMAS PARADE.

which motion was seconded by Councilman Shephard and passed unanimously.

Tarboro Christmas Crawl

Councilmember Ruffin introduced and moved the adoption of an ordinance entitled:

ORDINANCE NO. 15-13

AN ORDINANCE DECLARING A ROAD CLOSURE FOR A DOWNTOWN CHRISTMAS EVENT (TARBORO CHRISTMAS CRAWL).

which motion was seconded by Councilman Jenkins and passed unanimously.

(3) Memo 15-94 – Appointment – Tarboro-Edgecombe Airport Authority

Council postponed until the December 2015 Council meeting.

(4) Memo 15-95 – Appointment for December 2015 – Edgecombe County Memorial Library Board of Trustees

It is recommended that Council be prepared to appoint an individual to fill a six (6) year term at the December 2015 Council meeting.

7. OTHER REPORTS

A. Town Manager

- Website update – Anne Mann, Finance Director and Catherine Grimm, Planning Director presented an update on the status of a new website. The new website will be designed by Revize Software Systems for a projected cost of \$14,800.00 with an annual cost of \$2,900.00 and should be completed early 2016.

The Town Manager invited Councilmembers to the annual Thanksgiving luncheon on Tuesday November 24, 2015 at noon at the Electric Department.

B. Town Attorney

The Town Attorney stated that the Closed Session issue was client/attorney privilege.

C. Mayor

None.

D. Council Members

Ward 1 – Councilman Woodard – None

Ward 2 - Councilman Hull – None

Ward 3 – Councilman Burnette – asked about the lack of sidewalks on Walnut Street and Northern Blvd. Troy Lewis, Public Works Director, explained that the Town would continue to seek funding for this need.

Ward 4 – Councilmember Ruffin – stated that the new billboards looked great and that she had heard positive feedback from citizens.

Ward 5 – Councilman Jenkins – None

Ward 6 – Councilmember Jordan – None

Ward 7 – Councilman Knight – None

Ward 8 - Councilman Shephard – None.

8 CLOSED SESSION

As permitted under NCGS § 143-318.11.(a)(3)&(4)

Councilman Knight made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council enter into Closed Session.

Councilman Woodard made a motion, which was seconded by Councilman Burnette and passed unanimously, that Council resume regular session.

Councilman Knight made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council engage Poyner & Spruill to represent the Town in the Ward Transformer action that will soon take place.

Councilman Woodard made a motion, which was seconded by Councilmember Ruffin and passed unanimously, that Council authorize the Mayor to sign the Economic Development package.

9. ADJOURNMENT

Councilmember Knight made a motion, which was seconded by Councilmember Woodard and passed unanimously, that the meeting be adjourned.

Rick Page, Mayor

Leslie M. Lunsford, Town Clerk