

MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 P.M. ON MONDAY, NOVEMBER 10, 2014 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA

MEMBERS PRESENT

Rick Page	Mayor
Steve Burnette	Councilman
Al Hull	Councilman
John Jenkins	Councilman
Deborah Jordan	Councilmember
Taro Knight	Councilman
Carol F. Ruffin	Councilmember
Garland Shephard	Councilman
Othar Woodard	Councilman

MEMBERS ABSENT

None

ALSO PRESENT

M Alan Thornton	Town Manager
Leslie M. Lunsford	Town Clerk
Chad Hinton	Town Attorney

1. MEETING CALLED TO ORDER

The meeting was called to order by the Mayor.

A. Invocation

The invocation was given by Mayor Pro-Tem Knight.

B. Pledge of Allegiance

2. APPROVAL OF AGENDA BY COUNCIL

Councilman Jenkins requested that Council add Memo 14-83 – Resolution for Sewer System Rehabilitation to the agenda. Councilman Shephard made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council add Memo 14-83 and approve the agenda.

3. REQUESTS AND PETITIONS OF CITIZENS

A. Melodie Menke – 1101 N. Main Street

Ms. Menke informed Council of the Christmas Crawl sponsored by the Edgecombe Arts Council and the Edgecombe County Tourism Development Authority. Events will take place Thursday, December 11-Sunday, December 14, 2014.

B. Sabrina Bynum – 1201 Martin Luther King Jr. Drive

Ms. Bynum expressed concerns about the Boys & Girls Club at The M.A. Ray Center and citizens not having access to the Center during Boys & Girls Club times. Council addressed concerns.

4. CLOSED SESSION AS PER NCGS 143-318.11.(a)(1)

Councilman Jenkins made a motion, which was seconded by Councilmember Ruffin and passed unanimously, that Council enter into closed session as per NCGS 143-318.11.(a)(1).

Councilman Jenkins made a motion, which was seconded by Councilmember Ruffin and passed unanimously, that Council enter back into open session.

5. PRESENTATIONS

Graham Edwards, CEO, NC Electricities, presented the Mayor with awards in 5 categories.

Brenda Daniels and Lacy Beasley, Retail Strategies, presented a PowerPoint presentation on retail recruitment.

6. MATTERS SCHEDULED FOR PUBLIC HEARING

A. UDO Text Amendment 14-02, Section 273 – Certain Temporary Signs: Permit Exemptions and Additional Regulations

The following Notice of Public Hearing was duly published in The Tarboro Weekly

NOTICE OF PUBLIC HEARING

PUBLIC NOTICE IS HEREBY GIVEN that the Town Council of the Town of Tarboro will conduct a public hearing beginning at 7:00 p.m. on Monday, November 10, 2014, in the Council Room of the Town Hall for the purpose of considering and taking action on the following application:

- To consider a proposed text amendment to the Unified Development Ordinance submitted by the Town of Tarboro to amend Section 273 by adding to the existing text the following: One directional sign not to exceed four (4) square feet shall be allowed off the subject premise. Such sign shall only be allowed with the permission of the owner whose property the sign is being placed and located out of the right-of-way. Sign shall be removed immediately after sale, lease or rental.

The full text of this petition which if adopted, will effectuate the proposed changes is on file in the office of the Director of Planning and in the office of the Town Clerk of the Town of Tarboro in the Town Hall and is available for review by interested parties during normal business hours prior to the holding of the public hearing.

All citizens and interested parties are urged to be present at said Public Hearing and make their views known on said proposed amendment and application.

BY ORDER OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF TARBORO.

This the 22nd day of October, 2014.

The Mayor declared the public hearing open.

Josh Edmondson, Planning Director, gave background information.

No one spoke in favor of or against the UDO Text Amendment.

Everyone having had an opportunity to be heard, the Mayor declared the public hearing closed.

Councilman Shephard made a motion, which was seconded by Councilman Knight and passed unanimously, that Council approve the resolution, attached at page 72-83a, approving an amendment to the text of the Unified Development Ordinance and the adoption of an ordinance entitled:

ORDINANCE NO. 14-06

AN ORDINANCE AMENDING THE TOWN OF TARBORO UNIFIED DEVELOPMENT ORDINANCE TO ADD PROVISIONS PERTAINING TO REAL ESTATE SIGNS

The Ordinance is recorded in Ordinance Book Number 11.

B. Application for Certificate of Convenience and Necessity to Operate Taxicabs in the Town of Tarboro for the remainder of 2014

The following Notice of Public Hearing was posted in the Town Hall and mailed to all current holders of Certificates of Convenience and Necessity:

NOTICE OF PUBLIC HEARING

NOTICE is hereby given pursuant to Tarboro Code of Ordinances, Section 18-48, that a PUBLIC HEARING will be conducted by the Town Council at its regular meeting in the Council Room in the Town Hall at 7:00 P.M., Monday, November 10, 2014, to consider and act upon an application of Kermit Perkins, T/A K & L Transport Service, Inc. for a Certificate of Convenience and Necessity to operate six (6) taxis in the Town of Tarboro for the remainder of 2014.

All interested citizens and all parties of interest will be given an opportunity to be heard. Any interested person may file with the Town Clerk a memorandum in support or opposition to the issuance of such a certificate.

This 28th day of October, 2014.

The Mayor declared the public hearing open. Kermit Perkins spoke in favor of. He stated that he had 2 handicap vehicles and that the hours of operation would be 5am – midnight. No one spoke against the issuance of the requested Certificate of Convenience and Necessity.

Everyone having had an opportunity to be heard, the Mayor declared the public hearing closed.

Councilmember Jordan made a motion, which was seconded by Councilman Knight and passed unanimously, that Council approve Kermit Perkins T/A K & L Transport Service Inc. for a Certificate of Convenience and Necessity to operate six taxicabs in Tarboro for the remainder of 2014.

7. REPORTS OF BOARDS AND COMMISSIONS

Josh Edmondson, Planning Director, presented the Planning Board and Zoning Commission report for October 20, 2014 to Council. The report is attached at page 72-83b. Action taken on the report follows: Councilman Shephard made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council call for a public hearing to be held on Monday, December 8, 2014 at 7:00 p.m. regarding the Zoning Map Amendment 14-02 – Price Solar, LLC. Councilman Knight made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council call for a public hearing on Monday, December 8, 2014 and approve the conditional use permit application, based upon all interconnect agreements will be in place before any permits are issued.

8. TOWN MANAGER'S RECOMMENDATIONS

A. Consent Items

Councilman Knight made a motion, which was seconded by Councilmember Ruffin and passed unanimously, that the following consent items be approved:

(1) Minutes

Action taken: Council approved the minutes of the October 13, 2014 regular meeting.

B. Action Items**(1) Memo 14-81 – Taxicabs – Certificates of Convenience and Necessity**

Action taken during Matters Scheduled for Public Hearing 6. B.

(2) Memo 14-82 – Appointment – Citizens Advisory Recreation Committee – Ward 7

Councilman Woodard made a motion, which was seconded by Councilman Burnette and passed unanimously, that the following individual be appointed to fill the two-year term expiring October 2016.

Rick Page, Mayor

Citizens Advisory Recreation Committee (2year term)

Greg Higgs – Ward 7 Newly appointed

Leslie M. Lunsford, Town Clerk

(3) Memo 14-83 – Resolution – Sewer System Rehabilitation

Councilman Jenkins made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council adopt the resolution, attached at page 72-84a. The bid tabulation is attached at page 72-84b.

9. OTHER REPORTS**A. Town Manager**

The Town Manager reminded Council that Tuesday November 11, 2014 is Veteran's Day and that Town offices would be closed.

B. Town Attorney

The Town Attorney informed Council that he would have information regarding Public Records Law at the December meeting. Councilman Shephard asked for an update on the emails he has requested from the Town Manager and department heads. Mr. Hinton informed him that some of the emails were deleted and could not be retrieved. Councilman Shephard stated that the Town Manager had broken laws and he requested that the Attorney look into possible action.

C. Mayor

The Mayor informed Council that they needed to be aware of Roberts Rules of Order and that Council would be expected to follow the rules when "calling for questions".

D. Council Members

Councilman Jenkins acknowledged Troy Lewis and the Public Works staff for painting the greenway lights. He also acknowledged Buddy Harrison and the Electric Department staff for their efforts in catching the cooper wire thief.

Councilman Shephard asked for an update on the audit. Finance Director Anne Mann answered his question. He also asked if all Police cars had the new GPS units and he questioned the Police uniforms. Police Chief Williams answered his questions.

Councilman Woodard asked that all Robert's Rules of Order be followed during the meetings. He also asked about the hours of operation at the M.A. Ray Center. Karl Joyner, Interim Recreation Director, recommended the hours at the M.A. Ray Center be changed to 1pm-9pm Monday – Friday. Councilman Woodard made a motion, which was seconded by Councilman Knight and passed unanimously, that Council accept the recommendation and authorize staff to change the hours of operation at the M.A. Ray Center.

Councilmember Jordan asked for the status on the letters to the former Town Manager and the Mayor. Chad Hinton informed Council that he should have the letters at the December meeting.

Seating of Tarboro Town Council

Councilman Shephard made a motion, which was seconded by Councilman Jenkins that the seating for Council stay as is. Councilmembers Burnette, Hull, Shephard and Jenkins voted for the motion. Councilmembers Ruffin, Jordan, Woodard and Knight voted against the motion. Mayor Page voted, due to a tie in the votes, that the seating arrangement stay as is.

Council took a 5 minute break at 9:05.

10. CLOSED SESSION AS PER NCGS 143-318.11.(a)(6)

Councilman Knight made a motion, which was seconded by Councilmember Ruffin and passed unanimously, that Council enter into closed session.

Councilman Knight made a motion, which was seconded by Councilmember Ruffin and passed unanimously, that Council enter into open session.

Councilman Jenkins made a motion, which was seconded by Councilman Woodard and passed unanimously, that Councilmembers should contact the Mayor or the Town Manager before contacting the Town Attorney.

11. ADJOURNMENT

Councilman Knight made a motion, which was seconded by Councilman Woodard and passed unanimously, that the meeting be adjourned.