

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 P.M. ON MONDAY, DECEMBER 12, 2016 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

C.B. Brown	Councilman
Steve Burnette	Councilman
John Jenkins	Councilman
Deborah Jordan	Councilmember
Garland Shephard	Councilman
Leo Taylor	Councilman/Mayor Pro Tem
Othar Woodard	Councilman

MEMBERS ABSENT

Taro Knight	Councilman
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ALSO PRESENT

Troy Lewis	Town Manager
Leslie M. Lunsford	Town Clerk
Chad Hinton	Town Attorney

**1. MEETING CALLED TO ORDER**

The meeting was called to order by Mayor Pro Tem Leo Taylor.

**2. INVOCATION**

Invocation was given by Councilman Taylor.

Council took a moment of silence for Jim Alford, late Councilmember.

**3. PLEDGE OF ALLEGIANCE**

**4. ELECTION OF MAYOR**

Councilman Taylor made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council nominate Joe Pitt. Council asked for any other nominations. Al Braxton, 2406 Deanie Avenue, asked for a nomination, he did not get a nomination from Council. Mr. Pitt and Mr. Braxton were given the opportunity to speak. Councilman Brown made a motion, which was seconded by Councilman Woodard and passed unanimously, that the nominations be closed. Joe Pitt was named Mayor. The oath of office was administered by the Town Clerk.

**5. APPROVAL OF AGENDA BY COUNCIL**

Troy Lewis informed Council that a Resolution concerning Joe Pitt as Mayor/business owner had to be added to the agenda. Councilman Shephard made a motion, which was seconded by Councilman Brown and passed unanimously, that Council add the Resolution. Councilman Shephard made a motion, which was seconded by Councilman Brown and passed unanimously, that Council approve the amended agenda.

Council approved the resolution, attached at page 73-33a, concerning public officers benefiting from public contracts.

**6. REQUESTS AND PETITIONS OF CITIZENS**

**A. Joe Gardner – 1045 W Saint James Street, Tarboro**

Mr. Gardner expressed his concerns regarding excessive speeding in his neighborhood. Mr. Gardner requested Council reduce the speed limit on West Saint James Street. He presented a petition signed by 100% of his neighbors. Mr. Gardner was informed that W Saint James Street was a NC state road maintained by NC DOT. Council stated that the Town would contact the NC DOT as requested.

**B. Greg Higgs – 1105 Bradley Avenue, Tarboro**

Mr. Higgs asked that the M.A. Ray Center be back in operation in 2017 after being flooded in October. Troy Lewis stated that officials have met with FEMA and insurance agents, the Town is currently waiting for funding.

**C. Cathy Gardner – 1045 W Saint James Street, Tarboro**

Ms. Gardner followed up on her Husband's concerns about the speed limit on W Saint James Street. She requested the speed limit be lowered to 20-25 mph.

**D. Viola Harris – 609 Saint David Street, Tarboro**

Ms. Harris expressed concerns for the excessive speeders and lack of Police presence in her neighborhood. She also expressed concerns about water backup and drainage issues. She was informed that the Town would address the issues.

**E. Bryan Mayo – 601 Saint Andrew Street, Tarboro**

Mr. Mayo expressed concerns regarding the proposed mobile unit being placed on Town property for use by Edgecombe County Public Schools at the Bridgers Building, currently used to house Princeville School. He stated the mobile unit was not ideal for the Historic District, he asked that if the unit was approved, please set a temporary time frame.

**F. Patsy Miller – 304 E Park Avenue, Tarboro**

Ms. Miller also expressed concerns about the proposed mobile unit on the Town Commons. She stated she understood the need for the unit but was concerned about the appearance of the Town Commons.

Councilman Jenkins requested Council consider adopting an Ordinance that would prohibit lawn maintenance companies blowing yard clippings into the street, which causes storm drains to backup. Troy Lewis stated that he would provide Council with such Ordinance.

**7. MATTERS SCHEDULED FOR PUBLIC HEARING**

**A. Application for Certificate of Convenience and Necessity to Operate Taxicabs in the Town of Tarboro in 2017**

The following Notice of Public Hearing was posted in the Town Hall and mailed to all current holders of Certificates of Convenience and Necessity:

NOTICE OF PUBLIC HEARING

NOTICE is hereby given pursuant to Tarboro Code of Ordinances, Section 18-48, that a PUBLIC HEARING will be conducted by the Town Council at its regular meeting in the Council Room in the Town Hall at 7:00 P.M., Monday, December 12, 2016, to consider and act upon the applications of Blanche Lee Jenkins T/A Checker Cab Co., 179 N. Ridgewood Road (4 taxis) and Kermit Perkins T/A K & L Transport Service, Inc., 1600 W Howard Ave., Suite 2 (6 taxis) for a Certificate of Convenience and Necessity to operate in the Town of Tarboro for the year 2017.

All interested citizens and all parties of interest will be given an opportunity to be heard. Any interested person may file with the Town Clerk a memorandum in support or opposition to the issuance of such a certificate.

This 1st day of December, 2016.

The Mayor declared the public hearing open. No one spoke in favor of or against.

Everyone having had an opportunity to be heard, the Mayor declared the public hearing closed.

Council questioned the hours of operation for current taxi cabs. Kermit Perkins, K & L Transport Service, informed Council that clients could make appointments for pickups before or after normal hours of operation.

Councilman Jenkins made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council approve Blanche Lee Jenkins T/A Checker Cab Co. for a Certificate of Convenience and Necessity to operate four taxicabs in Tarboro for 2017 and Kermit Perkins T/A K & L Transport Services, Inc for a Certificate of Convenience and Necessity to operate six taxicabs in Tarboro for 2017.

**8. REPORTS OF BOARDS AND COMMISSIONS**

Catherine Grimm, Planning Director, presented the Planning Board and Zoning Commission report attached at page, 73-33b. Councilman Brown made a motion, which was seconded by Councilman Shephard and passed unanimously, that Council call for and hold a public hearing and approve the zoning amendment application as presented.

Petway, Mills & Pearson, PA presented the Audit Report.

**9. TOWN MANAGER'S RECOMMENDATIONS**

**A. Consent Items**

Councilman Jenkins made a motion, which was seconded by Councilman Shephard and passed unanimously, that the following consent item be approved:

**(1) Memo 16-86 – 2016 Tax Levy Adjustment**

Action taken: Council

(1) ordered the Tax Collector be charged with afterlists 51-56 in the amount of \$3,664.06,

(2) approved 2016 Tax Levy release numbers 14-16 in the amount of \$811.21, and authorize the Tax Collector to refund release number 16 in the amount of \$102.50 which has already been paid,

(3) approved the *Schedule of 2016 Tax Levy Adjusted as of December 12, 2016*, attached at page 73-33c, in the amount of \$3,284,880.05.

**(2) Minutes**

Action taken: Council approved the minutes of the November 14, 2016 regular meeting

**B. Action Items**

**(1) Memo 16-87 – Taxicabs – Certificates of Convenience and Necessity**

Action taken during Matters Scheduled for Public Hearing 7. A.

**(2) Memo 16-88 – Mobile Unit at Bridgers School on Town Property**

Councilman Woodard made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council authorize Edgecombe County Public Schools to place the requested mobile classroom unit at the alternate location on the Tarboro Town Commons. See attachment at page 73-33d.

**(3) Memo 16-89 – Amendments – Code of Ordinance and Customer Service Policy**

Councilman Taylor introduced and moved the adoption of an ordinance entitled

## ORDINANCE NO. 16-07

## AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF TARBORO AMENDING THE TARBORO CODE OF ORDINANCES

which motion was seconded by Councilman Shephard and passed unanimously. The Ordinance is recorded in Ordinance Book Number 11. Council also approved the proposed changes to the Tarboro Customer Service Policy.

**(4) Memo 16-90 – Budget Amendment – Capital Projects Close-Out**

Councilman Woodard made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council adopt the following resolution:

BUDGET RESOLUTION  
TOWN COUNCIL OF THE TOWN OF TARBORO  
December 12, 2016

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TARBORO, NORTH CAROLINA, that the Capital Project Budget be amended as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Current Budget</u>	<u>Amt of Change</u>	<u>Revised Budget</u>
<b>REVENUES – ELECTRIC CAPITAL PROJECT FUND</b>				
733760.0100	Contrib fr Elec Fund	100,000	-100,000	0
<b>REVENUES – WATER &amp; SEWER CAPITAL PROJECT FUND</b>				
743760.0100	Contrib fr W&S Fund	0	+29,098	29,098
743760.0300	Clean Water St Revolving Fd	955,046	-69,449	885,597
<b>EXPENDITURES – ELECTRIC CAPITAL PROJECT FUND</b>				
737500.1000	Surplus to Elec Fd	0	+52,992	52,992
737500.7300	Capital Outlay-Const	1,465,000	-152,992	1,312,008
<b>EXPENDITURES – WATER &amp; SEWER CAPITAL PROJECT FUND</b>				
748510.4300	Professional Serv	120,000	+31,203	151,203
748510.7300	Cap Outlay-Sewer Rehab	835,046	-71,554	763,492

BE IT FURTHER RESOLVED that the Budget Officer is hereby authorized and directed to implement said budget as amended.

**(5) Memo 16-91 – Budget Amendment – Forklift System**

Councilman Jenkins made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council adopt the following resolution:

BUDGET RESOLUTION  
TOWN COUNCIL OF THE TOWN OF TARBORO  
December 12, 2016

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TARBORO, NORTH CAROLINA, that the 2016-2017 Fiscal Year Budget be amended by amending Revenue and Expenditure line items as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Current Budget</u>	<u>Amt of Change</u>	<u>Revised Budget</u>
<b>REVENUES – WATER &amp; SEWER FUND</b>				
103990.0100	Fd Balance Appro	741,692	+9,200	750,892
313990.0100	Fd Balance Appro	40,020	+9,200	49,220
323990.0100	Fd Balance Appro	127,272	+9,200	136,472
<b>EXPENDITURES – WATER &amp; SEWER FUND</b>				
104250.7400	Cap Outlay-Equip	42,000	+9,200	51,200
317100.7400	Cap Outlay-Equip	210,000	+9,200	219,200
327500.7400	Cap Outlay-Equip	220,000	+9,200	229,200

BE IT FURTHER RESOLVED that the Budget Officer is hereby authorized and directed to implement said budget as amended.

**10. OTHER REPORTS****A. Town Manager**

None.

**B. Town Attorney**

Chad Hinton wished everyone a Merry Christmas.

**C. Council Members**

**Ward 1 – Councilman Woodard** – stated that he visited with Councilman Knight and that he was continuing to fight hard. He also welcomed new Mayor Joe Pitt and wished all a Merry Christmas.

**Ward 2 - Councilman Taylor** – stated that he felt we had a bargain with ElectriCities. He also stated that there were residential areas that needed to be cleaned up. Councilman Taylor reminded the Councilmembers and citizens that Sunday December 18, 2016 was luminary night and encouraged all to participate and wished everyone a Merry Christmas.

**Ward 3 – Councilman Burnette** – None.

**Ward 4 – Councilman Brown** – wished all a Merry Christmas and encouraged everyone to remember ones in need this Holiday season.

**Ward 5 – Councilman Jenkins** – wished all a Merry Christmas.

**Ward 6 – Councilmember Jordan** – gave addresses for homes that had abandoned cars and junk that needed to be addressed. She also expressed concern about garbage cans being left in the street by Town employees. Councilmember Jordan wished all a Merry Christmas.

**Ward 7 – Councilman Knight** – None.

**Ward 8 - Councilman Shephard** – questioned the Town's relationship with ElectriCities and its reason for continuing to be a part of ElectriCities. Troy Lewis addressed his concerns. Councilman Shephard wished all a Merry Christmas and stated he has enjoyed the last few Council meetings.

**11. ADJOURNMENT**

Councilman Shephard made a motion, which was seconded by Councilman Brown and passed unanimously, that the meeting be adjourned.

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Mayor Pro Tem

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Leslie M. Lunsford, Town Clerk