

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 P.M. ON MONDAY, FEBRUARY 10, 2014 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

(3) approved the *Schedule of 2013 Tax Levy Adjusted as of February 10, 2014*, attached at page 72-64b, in the amount of \$3,485,378.94.

MEMBERS PRESENT

Rick Page	Mayor
Steve Burnette	Councilman
Al Hull	Councilman
John Jenkins	Councilman
Deborah Jordan	Councilmember
Taro Knight	Councilman
Carol F. Ruffin	Councilmember
Garland Shephard	Councilman
Othar Woodard	Councilman

MEMBERS ABSENT

None

ALSO PRESENT

M Alan Thornton	Town Manager
Leslie M. Lunsford	Town Clerk
Chad Hinton	Town Attorney

**1. MEETING CALLED TO ORDER**

The meeting was called to order by the Mayor.

**A. Invocation**

The Mayor requested a moment of silence and prayer for retired Police Officer Ronnie Pittman who passed away on February 7, 2014.

**B. Boy Scout Troop 49**

The Mayor welcomed Boy Scout Troop 49 from Howard Memorial Presbyterian Church.

Councilman Woodard requested that Memo 14-16 be added to the Agenda regarding the Cemetery ordinance. Councilman Knight made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council approve the amended Agenda.

**2. REQUESTS AND PETITIONS OF CITIZENS**

None

**3. MATTERS SCHEDULED FOR PUBLIC HEARING**

None

**4. REPORTS OF BOARDS AND COMMISSIONS**

Josh Edmondson, Planning Director, presented the Main Street Façade Committee report, attached at page 72-64a.

**A. Marvin Horton – 214-216 Main Street**

Councilman Knight made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council approve the grant application.

**B. Classic Diner – 301 Main Street**

Councilman Hull made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council approve the grant application.

**C. Southern Souls – 227 Main Street**

Councilman Hull made a motion, which was seconded by Councilmember Ruffin and passed unanimously, that Council approve the grant application.

Troy Lewis, Public Works Director, presented the Morrison Avenue and Colony Drive Storm Drainage Studies. Councilman Knight made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council authorize staff to contact property owners to present the proposed solution and report back to Council at a later date. Council agreed to wait for staff recommendations on the Morrison Avenue project.

**5. TOWN MANAGER'S RECOMMENDATIONS**

**A. Consent Items**

Councilman Jenkins made a motion, which was seconded by Councilman Hull and passed unanimously, that the following consent items be approved:

**(1) Memo 14-12 – 2013 Tax Levy Adjustment**

Action taken: Council

- (1) increased the 2013 Tax Levy in the amount of \$487.56 for auto taxes billed by Edgecombe County,
- (2) decreased the 2013 Tax Levy in the amount of \$63.05 for auto taxes released by Edgecombe County, and

**(2) Minutes**

Action taken: Council approved the minutes of the January 13, 2014 regular meeting.

**B. Action Items**

**(1) Memo 14-13 – Rescinding of Resolution Regarding 508 Albemarle Avenue**

Councilman Shephard made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council adopt the Resolution, attached at page 72-64c, modifying the Resolution directing the Town Attorney to petition the Superior Court for an order requiring the owners of the building at 508 Albemarle Avenue in the Town of Tarboro, Phillip A. Clement and Genoveva Salazar, to comply with the building code and the order of the building inspector issued August 13, 2013.

**(2) Memo 14-14 – Report of Unpaid Taxes that are Liens on Real Property and Tax Lien Advertising**

Councilman Shephard made a motion, which was seconded by Councilman Hull and passed unanimously, that Council approve the report of the Tax Collector on unpaid 2013 taxes that are liens on real property and that Council order the Tax Collector to advertise 2013 taxes that are liens on real property once a week for two (2) weeks as soon as all statutory requirements can be met.

**(3) Memo 14-15 – Appointments for March 2014 – Historic District Commission**

Council was informed that they need to be prepared to appoint an individual to fill five expiring terms on the Historic District Commission at the March 10, 2014 meeting.

**(4) Memo 14-16 – Request for Change in Ordinance relating to Cemeteries**

Councilman Knight made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council amend the Town Ordinance to read, The remains (excluding the cremated remains) of only one person may be interred in a single burial lot, pending legal review.

**6. OTHER REPORTS**

**A. Town Manager**

The Town Manager informed Council of the Lifelong Learning informational session on Tuesday February 18, 2014 from 6pm – 8pm at Town Hall, the session is open to the public. The Town Manager also recognized the Electric Department for achieving RP3 status.

**B. Town Attorney**

Chad Hinton, Town Attorney, thanked Council for hiring his firm to represent the Town of Tarboro. He explained that the Town Council was his client, not individual Council members. He also stated DeLoatch, Hinton and Peters also represented Edgecombe County.

**C. Collector of Revenue**

The Collector of Revenue's report was presented to Council and is attached at page 72-64d.

**D. Mayor**

None.

**E. Council Members**

Discussion of Chapter 11, Article I, Section 11-12, Destruction of Rodents, Squirrels, Pigeons, etc. (Councilmember Ruffin). Councilmember Ruffin has received complaints from constituents about neighbors being able to shoot rodents. The Police Chief stated that he had never seen an ordinance like this before. The Mayor asked for staff to research this ordinance and make a recommendation at the March 10, 2014 meeting.

Councilman Shephard asked questions regarding the Financial Summary Report. Questions were answered. Councilman Woodard made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council authorize staff to move the Self-Insured funds in the General Fund to a separate line item cash account. Councilman Shephard also stated these funds should not be spent without approval from Council.

**7. EXECUTIVE SESSION**

Councilman Knight made a motion, which was seconded by Councilmember Ruffin and passed unanimously, that Council enter into Executive Session.

Councilman Knight made a motion, which was seconded by Councilman Hull and passed unanimously that Council enter into Open Session.

**8. ADJOURNMENT**

Councilman Knight made a motion, which was seconded by Councilmember Jordan and passed unanimously, that the meeting be adjourned.

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Rick Page, Mayor

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Leslie M. Lunsford, Town Clerk