

MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 P.M. ON MONDAY, FEBRUARY 9, 2015 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA

Councilman Shephard asked questions concerning the Financial Report. He was told to contact Anne Mann, Finance Director for any questions.

MEMBERS PRESENT

Rick Page	Mayor
Steve Burnette	Councilman
Al Hull	Councilman
John Jenkins	Councilman
Deborah Jordan	Councilmember
Taro Knight	Councilman
Carol F. Ruffin	Councilmember
Garland Shephard	Councilman
Othar Woodard	Councilman

MEMBERS ABSENT

None

ALSO PRESENT

M Alan Thornton	Town Manager
Leslie M. Lunsford	Town Clerk
Chad Hinton	Town Attorney

1. MEETING CALLED TO ORDER

The meeting was called to order by the Mayor.

A. Invocation

The invocation was given by Mayor Page.

2. APPROVAL OF AGENDA BY COUNCIL

Councilman Hull made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council approve the Agenda as presented.

3. REQUESTS AND PETITIONS OF CITIZENS

None

4. MATTERS SCHEDULED FOR PUBLIC HEARING

None

5. REPORTS OF BOARDS AND COMMISSIONS

Josh Edmondson, Planning Director, presented the Main Street Façade Committee report, attached at page 72-89a.

A. 404 Main Street – Phillips Printing Company

Councilman Shephard made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council approve the grant application.

Josh Edmondson, Planning Director, also presented the Historic District Commission report, attached at page 72-89b. Councilman Knight made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council seek direction from staff regarding the inclusion of the 500 block of East Saint James Street into the Historic District.

Damon Williams, Police Chief, presented a Community Policing Report.

6. TOWN MANAGER'S RECOMMENDATIONS

A. Consent Items

Councilman Jenkins made a motion, which was seconded by Councilmember Ruffin and passed unanimously, that the following consent items be approved:

(1) Memo 15-07 – 2014 Tax Levy Adjustment

Action taken: Council

- (1) ordered the Tax Collector be charged with afterlist 8 in the amount of \$953.26,
- (2) approved 2014 Tax Levy releases numbers 15-18 in the amount of \$982.17 and
- (3) approved the *Schedule of 2014 Tax Levy Adjusted as of February 9, 2015*, attached at page 72-89c, in the amount of \$3,394,893.46.

(2) Memo 15-08 – Resolution – Inter Local Mutual Aid Agreement

Action taken: Council approved the resolution attached at page 72-89d.

(3) Memo 15-09 – Resolution – Future Interstate Designation for US64/US17

Action taken: Council approved the resolution attached at page 72-89e.

(3) Minutes

Action taken: Council approved the minutes of the January 12, 2015 regular meeting.

B. Action Items

(1) Memo 15-10 – Report of Unpaid Taxes that are Liens on Real Property and Tax Lien Advertising

Councilman Jenkins made a motion, which was seconded by Councilmember Ruffin and passed unanimously, that Council approve the report of the Tax Collector on unpaid 2014 taxes that are liens on real property and that Council order the Tax Collector to advertise 2014 taxes that are liens on real property once a week for two (2) weeks as soon as all statutory requirements can be met.

7. OTHER REPORTS

The Mayor stated that the Council Members portion of the Other Reports did not follow the Roberts Rules of Order. He stated each Councilmember would be allowed 10 minutes during the Council Members reports.

A. Town Manager

The Town Manager reminded Council of the Council Retreat on Saturday February 28 and Sunday March 1, 2015.

B. Town Attorney

The Town Attorney stated that he was continuing to work on assigned projects. He also stated that he did have to wait on the School of Government in response to the State Audit Report.

C. Mayor

None.

D. Council Members

Councilman Hull responded to anonymous letters that state he is part owner in the Spencer's Woods subdivision. He clarified that he did not own or have interest in the Spencer's Woods subdivision.

Councilmember Ruffin encouraged Department Heads to ask for staff input when considering the FY 2015-2016 budget.

Councilman Shephard asked if the Town Manager's performance objectives were being met, such as facility visits. The Manager stated that he had visited Town facilities. He did ask for clarification on what exactly he needed to report on the facilities. Councilmember Jordan asked that Council clarify the expectations of the Manager.

8. CLOSED SESSION AS PER NCGS 143-318.11.(a)(6)

Councilman Knight made a motion, which was seconded by Councilman Burnette and passed unanimously, that Council enter into Closed Session.

Councilman Woodard made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council resume regular session.

9. ADJOURNMENT

Councilman Knight made a motion, which was seconded by Councilman Woodard and passed unanimously, that the meeting be adjourned.

Rick Page, Mayor

Leslie M. Lunsford, Town Clerk