

MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 P.M. ON MONDAY, JULY 14, 2014 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA

ORDINANCE NO. 14-05

MEMBERS PRESENT

Rick Page	Mayor
Steve Burnette	Councilman
Al Hull	Councilman
John Jenkins	Councilman
Deborah Jordan	Councilmember
Taro Knight	Councilman
Carol F. Ruffin	Councilmember
Garland Shephard	Councilman
Othar Woodard	Councilman

MEMBERS ABSENT

None

ALSO PRESENT

M Alan Thornton	Town Manager
Leslie M. Lunsford	Town Clerk
Chad Hinton	Town Attorney

1. MEETING CALLED TO ORDER

The meeting was called to order by the Mayor.

A. Invocation

The invocation was given by Councilman Knight.

The Mayor asked that Council follow the rules of order, wait to be recognized before speaking and be respectful to other Councilmembers.

2. APPROVAL OF AGENDA BY COUNCIL

Councilman Woodard made a motion, which was seconded by Councilmember Ruffin and passed unanimously, that Council approve the Agenda as presented.

3. REQUESTS AND PETITIONS OF CITIZENS

None.

The Mayor introduced and welcomed the new Finance Director, Anne Mann.

4. MATTERS SCHEDULED FOR PUBLIC HEARING**A. Change in the Code of Ordinances, (Chapter 18, Section 18-4, Taxicabs)**

The following Notice of Public Hearing was duly published in The Rocky Mount Telegram:

NOTICE OF PUBLIC HEARING

PUBLIC NOTICE IS HEREBY GIVEN that the Town Council of the Town of Tarboro will conduct a public hearing beginning at 7:00 p.m. on Monday, July 14, 2014 in the Council Room of the Town Hall of the Town of Tarboro for the purpose of considering and taking action on the following.

- To consider a request for a change in the Code of Ordinances, (Chapter 18, Section 18-4, Taxicabs) that regulates the operation of Taxicabs within the Town Limits of Tarboro.

The full text of this proposed ordinance which if adopted, will effectuate the proposed changes are on file in the office of the Town Clerk of the Town of Tarboro in the Town Hall and are available for review by interested parties during normal business hours prior to the holding of the public hearing.

All citizens and interested parties are urged to be present at said Public Hearing and make their views known on said proposed changes.

BY ORDER OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF TARBORO.

This the 26TH day of June, 2014.

The Mayor declared the public hearing open.

Josh Edmondson, Planning Director, gave background information.

No one spoke in favor of or against the Ordinance.

Everyone having had an opportunity to be heard, the Mayor declared the public hearing closed.

Councilman Knight made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council adopt the ordinance entitled:

AN ORDINANCE AMENDING SECTION 18-4 OF CHAPTER 18 OF THE TOWN OF TARBORO CODE OF ORDINANCES ON TAXICABS TO AMEND THE REQUIREMENTS OF HAVING A CENTRAL BUSINESS LOCATION, OPERATING TWENTY-FOUR HOURS A DAY AND DISPATCHING.

The Ordinance is recorded in Ordinance Book Number 11.

B. CDBG Talent Enhancement Capacity Building Grant 12-C-2464

The following Notice of Public Hearing was duly published in The Rocky Mount Telegram:

NOTICE OF PUBLIC HEARING
TOWN OF TARBORO
COMMUNITY DEVELOPMENT BLOCK
GRANT 12-C-2464 CLOSEOUT

Notice is hereby given that the Town of Tarboro will hold a public hearing on Monday, July 14, 2014 at 7:00PM at Town Hall in the Town Council Chamber. The purpose of the hearing is to review the budget and activities that have been accomplished through the CDBG Talent Enhancement Capacity Building Grant, 12-C-2464. The activities are complete and the Town of Tarboro is in the process of closing out the grant.

This grant is provided to local governments to help build capacity in areas to develop appropriate and competitive CDBG grants, administer CDBG grants, grant writing, economic impact analysis, community survey research and design, and feasibility study preparation. In partnership with East Carolina University, the Department of Commerce provided training to the recipients of the TECB Grant. The Planning Director for Tarboro attended these training sessions. The grant money totaling \$50,000 was used to pay for travel, training and salary replacement of the Planning Director. The training has provided a better capacity for the Town when applying for CDBG grants to fulfill the programs mission of projects that will benefit low and moderate income people.

Citizens will also be given the opportunity to provide oral and written comments of the Town's use of CDBG funds. All interested citizens are encouraged to attend. For additional information or to submit written comments, send to Josh Edmondson, Planning Director, 500 Main St. Tarboro, NC 27886, or call 252-641-4249. Comments should be post marked by August 13, 2014.

If you plan to attend and require special accommodations because of a disability or physical impairment, please contact Josh Edmondson, Planning Director at 252-641-4249, TDD Relay Service at 711, at least 48 hours prior to the scheduled meeting.

Esta informaciòn està disponible en español o en cualquier otro idioma bajo peticiòn. Por favor, pòngase en contacto con Josh Edmondson al 252-641-4249 o en 500 Main St. Tarboro, NC 27886, de alojamiento para esta comunicado

Rick Page, Mayor

The Mayor declared the public hearing open.

Josh Edmondson, Planning Director, gave background information.

No one spoke in favor of or against the grant.

Everyone having had an opportunity to be heard, the Mayor declared the public hearing closed.

Councilman Jenkins made a motion, which was seconded by Councilmember Ruffin and passed unanimously, that Council approve the close out of the CDBG Talent Enhancement Capacity Building Grant 12-C-2464.

5. REPORTS OF BOARDS AND COMMISSIONS

None.

6. TOWN MANAGER'S RECOMMENDATIONS**A. Consent Items**

Councilman Jenkins made a motion, which was seconded by Councilman Knight and passed unanimously, that the following consent items be approved:

(1) Memo 14-43 – 2013 Tax Levy Adjustment

Action taken: Council

- increased the 2013 Tax Levy in the amount of \$38.29 for auto taxes billed by Edgecombe County,
- approved 2013 Tax Levy release number 14 in the amount of \$389.66,
- decreased the 2013 Tax Levy in the amount of \$62.87 for auto taxes released by Edgecombe County, and
- approved the *Schedule of 2013 Tax Levy Adjusted as of July 14, 2014*, attached at page 72-74a, in the amount of \$3,485,783.65.

(2) Minutes

Action taken: Council approved the minutes of the June 9, 2014 regular meeting.

B. Action Items**(1) Memo 14-44 – BB&T’s Proposal for Financing of Two Garbage Trucks**

Councilman Knight made a motion, which was seconded by Councilmember Jordan and passed by a 7 to 1 vote, that Council adopt the Resolution, attached at page 72-75a, accepting BB&T’s financing terms and authorize the Mayor and Town Manager to execute all documents pertaining to same. Councilmembers Woodard, Jordan, Hull, Knight, Ruffin, Jenkins and Burnette voted for the motion. Councilman Shephard voted against the motion.

(2) Memo 14-45 – Taxes – Preliminary Report & Annual Settlement of Tax Collector

Councilman Hull made a motion, which was seconded by Councilmember Ruffin and passed unanimously, that Council

- (1) approved the Preliminary Annual Settlement Report of the Tax Collector attached at pages 72-75b through 72-75k,
- (2) adopted the following Resolution designating the insolvent list to be credited to the Tax Collector in her settlement:

RESOLUTION

THAT WHEREAS, pursuant to G.S. 105-373 (a) (1), the Tax Collector of the Town of Tarboro has submitted her preliminary annual settlement dated the 30th day of June, 2014, to the Town Council of the Town of Tarboro, and whereas, as a portion of said report, said Tax Collector submitted a list of persons not owning real property whose personal property taxes remain unpaid;

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Tarboro, pursuant to G.S. 105-373 (a) (2), that the list of names of persons owing taxes (but who listed no real property) included in the preliminary annual settlement report of the Tax Collector be entered upon the minutes of this meeting and is hereby found by the Town Council of the Town of Tarboro to be insolvent;

AND BE IT FURTHER RESOLVED, that said list is hereby designated as the insolvent list to be credited to the Tax Collector in her settlement.

- (3) approved the Tax Collector’s Settlement as of June 30, 2014, attached at page 72-75l, subject to the independent audit to be performed by the firm of Martin, Starnes & Assoc., CPA’s, and
 - (4) recharged the Tax Collector with the outstanding taxes and the responsibility for collecting same for the years 2004 through 2013. (Collection of taxes for 2003 and prior years is barred by law unless foreclosure action has been instituted.)
- (3) Memo 14-46 – Appointments – Firemen’s Relief Fund Board of Trustees and Tarboro-Edgecombe Airport Authority**

Councilman Jenkins made a motion, which was seconded by Councilmember Ruffin and passed unanimously, that Council appoint Anne Mann, Finance Director, as Treasurer of the Firemen’s Relief Fund Board of Trustees (2 year term) and as Finance Officer of the Tarboro-Edgecombe Airport Authority. Ms. Mann will be replacing Karla McCall.

7. OTHER REPORTS**A. Town Manager**

The Town Manager welcomed Anne Mann as the Town’s new Finance Director. He also thanked staff for the July 4th celebration and encouraged Council to provide feedback about this year’s festivities.

B. Town Attorney

Chad Hinton, Town Attorney, informed Council that he sent an email addressing the storm water issues that had been previously discussed. He also advised Council to add N.C.G.S. §143-318.11.(a)(1) to the Executive Session.

C. Mayor

None

D. Council Members

Councilmember Jordan informed Council and staff that she received a phone call from a constituent concerning the condition of the tennis courts on Panola Street at Bridgers School. Troy Lewis stated that the courts were playable and that there were no plans to repair the courts at this time.

Councilman Jenkins mentioned that he had spoken to Troy Lewis, Public Works Director, regarding yard debris being blown into the streets and drains. Staff will research the problem.

Councilman Shephard asked questions about the financial summary report. Questions included CDARS Account, cash loss in Water/Sewer

Fund, Gas/Fuel costs and Insurance Fund. Questions were answered accordingly.

8. EXECUTIVE SESSION as per N.C.G.S. §143-318.11.(a)(1) & N.C.G.S. §143-318.11.(a)(3)

Councilman Knight made a motion, which was seconded by Councilmember Ruffin and passed unanimously, that Council enter into Executive Session.

Councilman Hull made a motion, which was seconded by Councilman Knight and passed unanimously that Council enter into Open Session.

9. ADJOURNMENT

Councilman Knight made a motion, which was seconded by Councilman Woodard and passed unanimously, that the meeting be adjourned.

Rick Page, Mayor

Leslie M. Lunsford, Town Clerk