

WANTED

PART-TIME
NUTRITION MANAGER

Candidate will perform management procedures in the dining room of the E. L. Roberson Senior Center. The work schedule for this position is Monday through Friday from 8:00 am to 1:30 pm, a total of 25 hours weekly. Candidate must be able to keep detailed records, compile reports, supervise the operation of kitchen and purchase food and supplies in bulk. Candidate must have experience in working closely with a variety of people, especially older adults, as well as assisting with senior citizens' special events. Candidate must have knowledge of food preparation for a large quantity of people, preferably a cafeteria setting. Candidate must possess a valid N.C. driver's license. Excellent benefits and starting salary is \$12.05 per hour depending on qualifications. Applications will be accepted until filled. Submit applications to:

Town of Tarboro

ATTN: Human Resources

Post Office Box 220

Tarboro, North Carolina 27886

(252) 641-4244

Equal Opportunity Employer