

WANTED

TELECOMMUNICATOR / RECORDS CLERK

Applicants must be able to perform a variety of recordkeeping and telecommunications duties in the E-911 Center of the Tarboro Police Department. Applicants must have good office skills, including typing and familiarity with computers. A clear and concise speaking voice is required. Applicants will work rotating 12 hour shifts, including weekend work. Applicants are required to live within a 30 mile radius from the corporate limits of the town. Applicants must have a high school diploma or (GED) and a valid NC driver's license. The Town of Tarboro offers excellent benefits and starting salary of \$29,592. Applications can be downloaded from www.tarboro-nc.com and will be accepted until filled.

Apply to:

Town of Tarboro

ATTN: Human Resources

500 N. Main Street, PO Box 220

Tarboro, North Carolina 27886

(252) 641-4244

Equal Opportunity Employer